

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
COUNCIL MEETING**

**Wednesday, September 8, 2004
10:00 a.m.**

**Council Chambers
Fort Vermilion, Alberta**

AGENDA

- CALL TO ORDER:** 1. a) Call to Order
- AGENDA:** 2. a) Adoption of Agenda
- ADOPTION OF THE PREVIOUS MINUTES:** 3. a) Minutes of the August 23, 2004 Special Council Meeting *Page 5*
Airport Vicinity Protection Area Public Hearing
- Minutes of the August 23, 2004 Special Council Meeting *Page 9*
Land Use Bylaw Public Hearing
- Minutes of the August 24, 2004 Regular Council Meeting *Page 15*
- BUSINESS ARISING OUT OF THE MINUTES:** 4. a)
- DELEGATIONS:** 5. a)
- PUBLIC HEARINGS:** 6. a)
- COUNCIL COMMITTEE AND CAO REPORTS:** 7. a) Council Committee Reports
b)
- GENERAL REPORTS:** 8. a) Capital Projects 2004 Progress Report & Year to Date Operating Income Statement *Page 29*

**OPERATIONAL
SERVICES:**

- 9. a) Crop Damage Policy **Page 63**
- b) 94th Avenue Paving **Page 73**
- c) Rosenberger Drainage Lines 4 & 8 **Page 77**
- d) TWP 109-0 RR15-2 to RR15-4A **Page 81**
- e) Director's Report **Page 83**
- f)
- g)

**PLANNING, EMERGENCY,
AND ENFORCEMENT
SERVICES:**

- 10. a) Bylaw 467/04 To Rezone Pt. SW 18-1060140W5 from Agricultural District 1 to Highway Development District **Page 83**
- b) Road Closure Request Along S ½ 03 & 04-108-12-W5M **Page 93**
- c) Enforcement Services Statistics Report – July 2004 **Page 97**
- d) Director's Report **Page 101**
- e)

**CORPORATE
SERVICES:**

- 11. a) CAO Recruitment Task Force Terms of Reference **Page 103**
- b) High Level Medical Clinic Task Force **Page 109**
- c) Northwest Health Center Grand Opening **Page 111**
- d) Recycling Council of Alberta 2004 Waste Reduction Conference & AGM **Page 113**
- e) Travel Alberta Conference **Page 119**
- f)
- g)

**IN CAMERA
SESSION:**

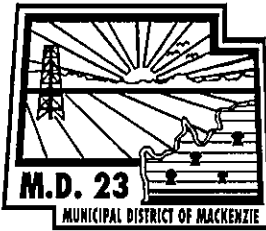
- 12. a) PVO Ltd. vs. M.D. of Mackenzie No.23
Subdivision and Development Appeal Board Hearings
- b)

**NEXT MEETING
DATE:**

- 13. a) Regular Council Meeting
6:00 p.m.
Tuesday, September 21, 2004
Fort Vermillion Council Chambers

ADJOURNMENT:

- 14. a) Adjournment



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	September 8, 2004
Presented By:	Harvey Prockiw, Chief Administrative Officer
Title:	Minutes of August 23, 2004 Special Council Meeting Public Hearing on Airport Vicinity Protection Area
Agenda Item No:	3 a)

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Attached are the minutes of the August 23, 2004 Special Council meeting for the Airport Vicinity Protection Area Public Hearing.

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION (by originator):

That the minutes of the August 23, 2004 Special Council meeting for the Airport Vicinity Protection Area Public Hearing be adopted as presented.

Author: K. McNeil

Dept.

C.A.O.

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
SPECIAL COUNCIL MEETING**

**Monday, August 23, 2004
4:00 p.m.**

**Council Chambers
Fort Vermilion, Alberta**

PRESENT

Bill Neufeld	Reeve
Betty Bateman	Councillor
John W. Driedger	Councillor
Walter Sarapuk	Deputy Reeve
Willie Wieler	Councillor
Odell Flett	Councillor
Greg Newman	Councillor
Pat Kulscar	Councillor
Wayne Thiessen	Councillor
Joe Peters	Councillor

ABSENT:

ALSO PRESENT:

Harvey Prockiw	Chief Administrative Officer
Paul Driedger	Director, Planning, Emergency, and Enforcement Services
Eva Schmidt	Senior Development Officer
Kristin McNeil	Administrative Assistant

Public:

Minutes of the Special Council meeting for the Municipal District of Mackenzie No. 23 held on Monday, August 23, 2004 in MD of Mackenzie Council Chambers, Fort Vermilion, Alberta.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 4:04 p.m.

BUSINESS:

**2. a) PUBLIC HEARING
Bylaw 463/04 – Airport Vicinity Protection Area**

Reeve Neufeld called the public hearing for Bylaw 463/04 to order at 4:04 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 463/04 was properly advertised. Paul Driedger answered that the bylaw was advertised in accordance with the Municipal Government Act.

Paul Driedger Reviewed the Airport Vicinity Protection Area (AVPA) with Council.

Reeve Neufeld asked if Council had any questions of the proposed AVPA.

Council provided input into the AVPA and changes were made.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 463/04. Paul Driedger answered that there were none received at this time.

Reeve Neufeld asked if there was anyone present who would like to speak in regards of the proposed Bylaw 463/04. There was no one present to comment.

Reeve Neufeld closed the public hearing for Bylaw 463/04 at 4:45 p.m.

MOTION 04-620

Bylaw 463/04
Second Reading

MOVED by Councillor Thiessen

That second reading be given to Bylaw 463/04, being a revision of the Municipal District of Mackenzie Airport Vicinity Protection Area.

CARRIED

ADJOURNMENT: 4. a) **Adjournment**

MOTION 04-621

MOVED by Councillor Driedger

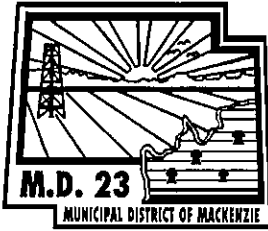
That the Special Council meeting be adjourned at (4:50) p.m.

CARRIED

These minutes were adopted this 24th day of August 2004.

Bill Neufeld, Reeve

Harvey Prockiwi, Chief Administrative Officer



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	September 8, 2004
Presented By:	Harvey Prockiw, Chief Administrative Officer
Title:	Minutes of August 23, 2004 Special Council Meeting Public Hearing on Revisions to the Land Use Bylaw
Agenda Item No:	3 b)

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Attached are the minutes of the August 23, 2004 Special Council meeting for the Public Hearing on revisions to the Land Use Bylaw.

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION (by originator):

That the minutes of the August 23, 2004 Special Council meeting for the Public Hearing on revisions to the Land Use Bylaw be adopted as presented.

Author: K. McNeil

Dept.

C.A.O.

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
SPECIAL COUNCIL MEETING**

**Monday, August 23, 2004
7:00 p.m.**

**Meeting Room, Northern Lights Recreation Center
La Crete, Alberta**

PRESENT

Bill Neufeld	Reeve
Betty Bateman	Councillor
John W. Driedger	Councillor
Walter Sarapuk	Deputy Reeve
Willie Wieler	Councillor
Odell Flett	Councillor
Greg Newman	Councillor
Pat Kulscar	Councillor
Wayne Thiessen	Councillor
Joe Peters	Councillor

ABSENT:

ALSO PRESENT:

Harvey Prockiw	Chief Administrative Officer
Kristin McNeil	Administrative Assistant
Paul Driedger	Director, Planning, Emergency, and Enforcement Services
Eva Schmidt	Senior Development Officer

Three members of the Public
One member of the Press

Minutes of the Special Council meeting for the Municipal District of Mackenzie No. 23 held on Monday, August 23, 2004 in the meeting room of the Northern Lights Recreation Center, La Crete, Alberta.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 7: 11 p.m.

BUSINESS:

2. a) PUBLIC HEARING
Bylaw 462/04 –Revisions to the Land Use Bylaw
and La Crete District Map

Reeve Neufeld called the public hearing for Bylaw 462/04 to order at 7:11 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 462/04 was properly advertised. Paul Driedger answered that the bylaw was advertised in accordance with the Municipal Government Act.

Paul Driedger reviewed the Land Use Bylaw with Council and the members of the Public. Council provided input into the Land Use Bylaw, and changes were made.

Reeve Neufeld recesses the public hearing at 8:21 p.m.

Reeve Neufeld reconvened the public hearing at 8:30 p.m.

Council continued with an in-depth review of the Land Use Bylaw.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 462/04. Paul Driedger answered that there was one submission received, and he proceeded to read the letter to Council.

Reeve Neufeld asked if there were any other submissions received. There were none.

Reeve Neufeld asked if there was anyone present who would like to speak in regards of the proposed Bylaw 462/04.

A member of the public spoke against the proposed change in zoning from HR3 to HR2.

Reeve Neufeld asked for Council's input regarding this change in zoning

Council discussed the history of the property, and building specifications of the proposed development for the property.

Reeve Neufeld closed the public hearing for Bylaw 462/04 at 10:04 p.m.

Council resumed their review of the Land Use Bylaw.

MOTION 04-622

Bylaw 462/04

Second Reading

MOVED by Councillor Wieler

That second reading be given to Bylaw 462/04, being a revision of the Municipal District of Mackenzie Land Use Bylaw, with lots 24, 25, and 26 Block 25 Plan 0226610 in La Crete to remain zoned as HR3.

CARRIED

ADJOURNMENT: 4. a) **Adjournment**

MOTION 04-623

MOVED by Wayne Thiessen

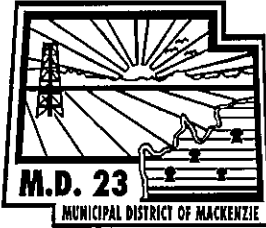
That the Special Council meeting be adjourned at (10:05) p.m.

CARRIED

These minutes were adopted this 8th day of September 2004.

Bill Neufeld, Reeve

Harvey Prockiw, Chief Administrative Officer



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	September 8, 2004
Presented By:	Harvey Prockiw, Chief Administrative Officer
Title:	August 24, 2004 Regular Council Meeting Minutes
Agenda Item No:	3.c)

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Attached are the minutes from the August 24, 2004 Regular Council meeting.

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION (by originator):

That the minutes from the August 24, 2004 Regular Council meeting be adopted as presented.

Author: <i>HP</i>	Dept.	C.A.O. <i>(Signature)</i>
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**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
REGULAR COUNCIL MEETING**

**Tuesday, August 24, 2004
6:00 p.m.**

**Council Chambers
Fort Vermilion, Alberta**

PRESENT:

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve
Betty Bateman	Councillor
Odell Flett	Councillor (via teleconference, departed at 7:50 p.m.)
John W. Driedger	Councillor
Pat Kulscar	Councillor
Wayne Thiessen	Councillor
Joe Peters	Councillor
Willie Wieler	Councillor
Greg Newman	Councillor

ABSENT:

ALSO PRESENT:

Harvey Prockiw	Chief Administrative Officer
Kristin McNeil	Administrative Assistant
Bill Landiuk	Director of Corporate Services
Mike Savard	Director of Operational Services
Paul Driedger	Director of Planning, Enforcement & Emergency Services

Minutes of the regular Council meeting for the Municipal District of Mackenzie No. 23 held on Tuesday, August 24, 2004 in the Council Chambers of the Municipal District of Mackenzie Office, Fort Vermilion, Alberta.

CALL TO ORDER: 1. a) **Call to Order**

Reeve Neufeld called the meeting to order at 6:03 p.m.

AGENDA: 2. a) **Adoption of Agenda**

MOTION 04-625 **MOVED** by Councillor Thiessen

That the agenda be adopted as amended by moving item 10 e) to 5. a) and deleting item 13. b).

CARRIED

**ADOPTION OF
THE PREVIOUS
MINUTES:**

3. a) **Minutes of the July 27, 2004
Regular Council Meeting**

MOTION 04-626 **MOVED** by Councillor Wieler

That the minutes of the July 27, 2004 Regular Council Meeting be adopted as presented.

CARRIED

**BUSINESS ARISING
OUT OF THE
MINUTES:**

4. a)

There were no items under this heading.

DELEGATIONS

5. a) **Fire Invoice #2310
Vehicle Fire May 2, 2004**

Reeve Neufeld welcomed Tim Peters to the table at 6:08 p.m.

Mr. Peters discussed the fire invoice with Council.

Reeve Neufeld thanked Tim Peters for attending the meeting and he left the table at 6:13 p.m.

MOTION 04-627 **MOVED** by Wayne Thiessen

That the sum of one thousand dollars be waived from fire invoice #2310; and that Tim Peters pay the remaining \$145.25.

CARRIED

**PUBLIC
HEARINGS:**

6. a) **Bylaw 466/04 – Land Use Bylaw Amendment
to Rezone Pt. NE-01-106-16-W5M
from Agricultural District 1 “A1” to
Rural Country Residential District 3”RC3”**

Reeve Neufeld called the public hearing for Bylaw 466/04 to order at 6:15 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 466/04 was properly advertised. Paul Driedger answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Paul Driedger presented the Development Authority's submission.

Reeve Neufeld asked if Council had any questions of the proposed Land Use Bylaw Amendment. Councillor Bateman asked if the developer was planning on building on the property. Councillor Kulscar clarified which portion of property was being subdivided.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 466/04. Paul Driedger answered that there were none.

Reeve Neufeld asked if there was anyone present who would like to speak in regards of the proposed Bylaw 466/04. There was no indication that anyone present wished to speak.

Reeve Neufeld closed the public hearing for Bylaw 466/04 at 6:20 p.m.

MOTION 04- 628

Bylaw 466/04

Second Reading

MOVED by Councillor Bateman

That second reading be given to Bylaw 446/04 to rezone pt. NE 01-106-15-W5M from Agricultural District "A1" to Rural Country Residential District 3 "RC3".

CARRIED

MOTION 04-629

Bylaw 466/04

Third Reading

MOVED by Councillor Peters

That third reading be given to Bylaw 446/04 to rezone pt. NE 01-106-15-W5M from Agricultural District "A1" to Rural Country Residential District 3 "RC3".

CARRIED

**COUNCIL
COMMITTEE AND
CAO REPORTS:**

7. a) **Council Committee Reports**

Councillors provided verbal reports on meetings attended since previous reporting.

Deputy Reeve Sarapuk reported no meetings.

Councillor Driedger reported on AAMD&C Zone meeting & Highway 88 Task Force meeting.

Councillor Peters reported no meetings

Councillor Wieler reported on Highway 88 Task Force meeting, La Crete Recreation Board meeting, and Ambulance Task Force meeting.

Councillor Bateman reported on meeting with Gary Friedel regarding Bistcho Lake Cottage fires, AAMD&C Zone meeting, and Airport Vicinity Protection Area Public Hearing.

Councillor Newman reported on the Airport Vicinity Protection Area Public Hearing.

Councillor Kulscar reported on Mighty Peace Tourist Association meeting, AAMD&C zone meeting, Police Services Task Force meeting, Subdivision and Development Appeal Board hearing, Mackenzie Regional Waste Management Commission, and the two August 23 Special Council meetings.

Councillor Thiessen reported on Highway 88 Task Force meeting, Mackenzie Regional Waste Management Commission meeting, and the two Special Council meetings.

Reeve Neufeld reported on AAMD&C zone meeting and Highway 88 Task Force meeting.

MOTION 04-630 **MOVED** by Councillor Kulscar

That the Council Committee verbal reports be received as information.

CARRIED

7. b) **Chief Administrative Officer Report**

The CAO provided a verbal report to Council.

MOTION 04-631 **MOVED** by Councillor Newman

That the CAO verbal report be received as information.

CARRIED

7. c) **Chief Administrative Officer Resignation**

MOTION 04-632 **MOVED** by Councillor Kulscar

That the CAO resignation be accepted effective September 30, with regret.

CARRIED

**GENERAL
REPORTS:**

8. a) *There were no items under this heading*

**OPERATIONAL
SERVICES:**

9. a) **Bridge File 74852 – Bear River Bridge Repairs**

MOTION 04-633
Requires 2/3
Majority

MOVED by Councillor Thiessen

That the 2004 Capital Budget be amended by adding the following project:

Bridge File 74852, Bear River Bridge Repairs with a total cost of \$31,854.80 to be funded as follows:

- \$30,756.52 Alberta Transportation GAP funding.
- \$1,098.28 Operating Budget

CARRIED

9. b) **94th Avenue Servicing**

Councillor Wieler declared a pecuniary interest in the 94th Avenue servicing, as the project will affect his property, and left the meeting at 6:43 p.m.

MOTION 04-634
Requires 2/3 Majority

MOVED by Councillor Newman

That the contract for La Crete 94th Avenue Servicing be awarded to Neudorf Trenching for \$981,683.

CARRIED

Councillor Wieler re-entered the meeting at 6:45 p.m.

9. c) **Contract 3 –
Water Treatment Plant Offsite Servicing**

MOTION 04-635
Requires 2/3
Majority

MOVED by Councillor Bateman

That Contract 3 – Water Treatment Plant Offsite Servicing be awarded to Neudorf Trenching for \$ 847,995.

CARRIED

Reeve Neufeld recessed the meeting at 6:48 p.m.
Reeve Neufeld reconvened the meeting at 6:59 p.m.

**PLANNING, EMERGENCY,
AND ENFORCEMENT**

SERVICES: 10. a) **Bylaw 416/04 – Land Use Bylaw Amendment
to Rezone from Agricultural District 1 “A1”
to Rural Country Residential District 2 “Rc2”
NW 21-110-19-W5M**

MOTION 04-636 MOVED by Councillor Wieler

That third reading be given to Bylaw 416/04 to re-zone Pt. NW 21-110-19-W5M from Agricultural District 1 “A1” to Rural Country Residential District 2 “RC2”.

CARRIED

10. b) **Bylaw 466/04 – Land Use Bylaw Amendment
Agricultural District “A1” to
Rural Industrial District “RM1”
SW 6-110-15-W5M**

MOTION 04-637 MOVED by Deputy Reeve Sarapuk

That first reading be given to Bylaw 466/04 to re-zone Pt. SW 6-110-15-W5M from Agricultural District 1 “A1” to Rural Industrial District 1 “RM1”.

CARRIED

10. c) **Policy EMR004 – Level of Fire Service
Zama Fire and Rescue**

MOTION 04-638 MOVED by Councillor Kulscar

That the Levels of Fire Service Policy EMR004 be adopted as presented.

CARRIED

**10. d) Development Permit # 251-DP-04
NW 31-109-13-W5M
Direct Control District 2 "DC2"**

MOTION 04- 639 **MOVED** by Councillor Bateman

That Development Permit #251-DP-04 be approved for the following conditions:

1. Building setbacks are existing, prior to any additions or relocations another permit will be required. The moved on mobile home to be joined directly onto the existing mobile home as part of the convenience store.
2. Provide parking as follows: The minimum parking standards are 1 stall per 45 square meters of gross floor area. *"One parking space, including the driveway area, shall occupy 300 square feet."*
3. Sufficient lighting to light up the parking area and convenience/liquor store.
4. Only the existing house is to be used for residential purpose.
5. The proposed store as indicated on the Real Property Report to be used for liquor store only.
6. Obtain all other approvals from other Government Agencies are required. (Agriculture, Environment, Housing and Consumer Affairs Division, Albert Gaming and Liquor Commission, PTMMA, etc.)

CARRIED

**10. f) Policing Task Force
Recommendations to Council**

Councillor Kulscar presented the Policing Task Force Recommendations to Council.

MOTION 04-640
Requires 2/3 majority

MOVED by Councillor Bateman

1. To continue discussions with the province for additional policing to a level that would meet or exceed the "basic policing level" which would again allow the officers time to provide community programs such as school talks, bike rodeos, DARE program, etc.
2. That Municipal District of Mackenzie provide a residence including utilities (power, heating and water) in La Crete for a RCMP member and charge \$500 rent and the funding for 2004 be from the current Enforcement Services budget.

3. That the Municipal District of Mackenzie continue to work with the local RCMP to ensure an adequate level of policing is provided to Zama.
4. That the Municipal District of Mackenzie continue to work with the local RCMP to increase the level of policing throughout the region.
5. That Municipal District of Mackenzie enter into a 3 year contract with the province for a Fulltime Enhanced Policing position to be residing in La Crete and the funding for 2004 be from the current Enforcement Services budget.
6. That Municipal District of Mackenzie provide a residence including utilities (power, heating and water) in La Crete for the Enhanced Policing position and charge \$500 rent and the funding for 2004 be from the current Enforcement Services budget.
7. That the vacant fulltime Special Constable Position be amended to a seasonal position (June-August) and training be provided for the volunteer members.
8. That a letter be written to the Solicitor General, Honourable Heather Forsyth in appreciation for addressing some of our policing concerns.
9. That a resolution be brought forward at the AAMD&C Convention requesting the province establish a basic level of policing including provisions for funding.

CARRIED

**CORPORATE
SERVICES:**

11. a) **Local Improvement Charge Bylaws Amendment
Bylaws 464/04 and Bylaw 467/04**

MOTION 04-641 **MOVED** by Councillor Bateman

That first reading be given to Bylaw 464/04 being a local improvement charges amendment by-law for the MD of Mackenzie.

CARRIED

MOTION 04-642 **MOVED** by Councillor Peters

That second reading be given to Bylaw 464/04 being a local improvement charges amendment by-law for the MD of Mackenzie.

CARRIED

MOTION 04-643 **MOVED** by Councillor Wieler

Requires Unanimous Consent

That consideration be given to go to third reading of Bylaw 464/04 being a local improvement charges amendment by-law for the MD of Mackenzie.

CARRIED

MOTION 04-644 **MOVED** by Councilor Kulscar

That third reading be given to Bylaw 464/04 being a local improvement charges amendment by-law for the MD of Mackenzie.

CARRIED

MOTION 04-645 **MOVED** by Councillor Bateman

That first reading be given to Bylaw 467/04 being a capital property borrowing amendment bylaw for the MD of Mackenzie.

CARRIED

MOTION 04-646 **MOVED** by Councillor Thiessen

That second reading be given to Bylaw 467/04 being a capital property borrowing amendment bylaw for the MD of Mackenzie.

CARRIED

MOTION 04-647 **MOVED** by Councillor Wieler

Requires Unanimous Consent

That consideration be given to go to third reading of Bylaw 467/04 being a capital property borrowing amendment bylaw for the MD of Mackenzie.

CARRIED

MOTION 04-648 MOVED by Councillor Peters

That third reading be given to Bylaw 467/04 being a capital property borrowing amendment bylaw for the MD of Mackenzie.

CARRIED

11. b) **Tourism and Social Impact Study –
Hay Zama Wildland Provincial Park**

MOTION 04-649 MOVED by Councillor Thiessen

That an expanded tourism study be supported in principle.

CARRIED

11. c) **AAMD& C Fall Convention**

MOTION 04-650 MOVED by Councillor Wieler

That Councillors be authorized to attend the AAMD&C Fall Convention in Edmonton November 15-18, 2004.

CARRIED

11. d) **Municipal Safety Recognition Reward**

MOTION 04-651 MOVED by Councillor Wieler

That correspondence on the Municipal Safety Recognition Award be received for information.

CARRIED

11. e) **Municipal Internship Program**

MOTION 04-652 MOVED by Councillor Bateman

That Administration be directed to submit an application for the 2005-06 Municipal Internship Program.

CARRIED

11. f) **Provincial Network of Policing Committees**

MOTION 04-653 **MOVED** by Councillor Wieler

That the Policing Task Force be authorized to attend the Provincial Network of Policing Committees Workshop in Okotoks on September 21 and 22, 2004.

CARRIED

11. g) **Fort Vermilion Walking Trails**

MOTION 04-654 **MOVED** by Councillor Peters

That the proposed walking trail be approved for Fort Vermilion.

CARRIED

11. h) **Peace Country Tender Beef Co-op**

MOTION 04-655 **MOVED** by Deputy Reeve Sarapuk

That in principle, support be given for a Peace Country Tender Beef Co-op and a letter be sent to the Municipal District of Clear Hills.

CARRIED

MOTION 04-656 **MOVED** by Councillor Thiessen

That consideration be given to move in camera to discuss issues under the Freedom of Information and protection of Privacy, Alberta Regulation 200/95 (7:50 p.m.)

CARRIED

7. c) **CAO Resignation**
Freedom of Information and Protection of Privacy
Regulation section 18(1) d.

MOTION 04-657 **MOVED** by Councillor Thiessen

That Council come out of Camera. (8:30 p.m.)

CARRIED

MOTION 04-658 **MOVED** by Councillor Bateman

That a CAO Recruitment Task Force be formed, and that Reeve Neufeld, Councillor Newman, and Deputy Reeve Sarapuk be appointed to the Task Force.

CARRIED

IN CAMERA

SESSION: 12. a)

NEXT

MEETING DATE: 13. a) **Regular Council Meeting**
Wednesday, September 8, 2004
10:00 a.m.
Fort Vermilion, Alberta

ADJOURNMENT: 14. a) **Adjournment**

MOTION 04-659 **MOVED** by Councillor Driedger

That the Regular Council meeting be adjourned (8:32 p.m.).

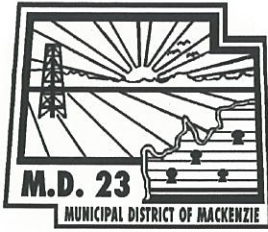
CARRIED

These minutes were adopted this 8th day of September 2004.

Bill Neufeld, Reeve

Harvey Prockiw, Chief Administrative Officer

M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	September 8 , 2004
Originated By:	Bill Landiuk, Director of Corporate Services
Title:	Capital Projects 2004 Progress Report & Year To Date Operating Income Statement
Agenda Item No:	8.2)

BACKGROUND / PROPOSAL:

Statuses report on our 2004 capital projects.
Operating revenues and expenditures figures for the period ended August 31, 2004.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

For information.

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION (by originator):

For Information.

Review:	Dept.	C.A.O.	BH
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MD of Mackenzie # 23

Finance Report

August 31/2004

		<i>Date of a note addition</i>	
<i>Note</i>	<i>-1</i>	<i>04-May</i>	Taxes - code 1-**-**-**-100 and Requisitions - code 2-85-**-**-747: We have not included \$102,458.50 deferral portion of the 1998 ASFF property taxes, that will be collected through 2004 taxes and is payable in 2004 to ASFF, in our 2004 budget. There is no effect on surplus. Revenue collected is offset by expenditure.
		<i>04-Jun</i>	We've received linear assessment changes from Municipal Affairs in June/2004. There was an error in the first assessment download. The major assessment changes are for Northern Lights Gas Co-op, Alta Gas Services, Town of Rainbow Lake, and Altagas Marketing Inc. As a result, we have a decrease in taxation revenue.
<i>Note</i>	<i>-2</i>	<i>04-Jul</i>	Other Revenue - code 1-**-**-**-597: Administrative department has received two payments as a reimbursements of costs associated with ASSET system implementation and staff training. ASSET is a new Alberta Municipal Affairs assessment evaluation and reporting system. Municipalities are required to use the ASSET system via computers and internet for an annual assessment reporting. One payment of \$5,590 was received from AAMD&C, and one payment of \$5,590 was received from AUMA. MD of Mackenzie used the ASSET system during 2003 reporting period for the first time.
<i>Note</i>	<i>-3</i>	<i>04-Mar</i>	Provincial Grants - code 1-**-**-**-840: Agriculture department has received \$5,473 towards ditch maintenance program.
<i>Note</i>	<i>-4</i>	<i>04-Aug</i>	Wages & salaries - code 2-**-**-**-110: We have made an error in the percentage allocation of the salaries budget to the following departments: Fire, Ambulance, Enforcement & Planning departments. The cumulative total of the actual figures are within the budget.
<i>Note</i>	<i>-5</i>	<i>04-Mar</i>	WCB - code 2-**-**-**-136: We have received a credit total \$ 11,472.37 due to rates adjustments and variance between 2003 estimated earnings and actual 2003 earnings: 2002 - rate adjusted from \$1.65 to \$1.58 per \$100 - CR \$1,722 2003 - rate adjusted from \$1.80 to \$1.67 per \$100 - CR \$3,612 2003 - estimated earnings were \$2.778 mln and actual earnings were \$2.410 mln - CR \$6,138.77
<i>Note</i>	<i>-6</i>	<i>04-Apr</i>	Travel & Subsistence - code 2-**-**-**-211: Administration department - includes \$15,000 in prepaid Peace Air tickets. This cost will be allocated to various departments upon usage of tickets.
		<i>04-Jul</i>	To date, we have allocated \$8,295.12 to various departments from prepaid amount.

MD of Mackenzie # 23

Finance Report

August 31/2004

- 04-Aug* Enforcement Services department - includes unbudgeted travel expenses for attending the enhance policing meetings and conferences.
- Note -7* *04-Jun* Engineering Cost - code 2-**-**-**-233:
Water Services department - we've spent ~\$15,700 on Zama water supply system upgrading assessment prepared by DCL Siemens.
04-Jul The costs have been allocated to the recently approved Zama WTP study capital project.
- Note -8* *04-Apr* Professional Fees - code 2-**-**-**-235:
Enforcement Services department - paid fees to EXH and Sure Point Survey to help with investigation of the accident on Zama road.
- Note -9* *04-Aug* Training & Education - code 2-**-**-**-239:
Fire department - our training costs will be higher then budgeted due to the current training program in Zama.
- Note -10* *04-Apr* Building Repair & Maintenance - code 2-**-**-**-252:
Fire department - cost of air conditioner installation \$649.30, florescent lights installation \$942.17 and replacement of sewage pump \$ 332.97 at LCFD.
04-Jul Transportation department - paid \$1,850 to Hardy Construction for installation of overhead door operators at LC shop. In addition, we have not budgeted enough to cover sewer pump out costs for La Crete shop. As of end of July, we've spent ~\$3,000 for the sewer pumpout. We've budgeted \$3,885/year.
- Note -11* *04-Apr* Equipment Repair & Maintenance - code 2-**-**-**-253:
Airport department - we've received an emergency phone call from Little Red Air about poor condition of runway lights. The runway lights have been replaced at \$500.00 cost and new transformers have been installed at \$1,500 cost.
Agriculture department - paid \$1,275 for repairing damages to rental pump.
- Note -12* *04-Apr* Vehicle Repair - code 2-**-**-**-255:
Fire Department - paid \$4,734.49 for the radiator replacement in unit 9105 - LCFD;
paid \$1,150 to Phoenix emergency vehicles for piston intake installation on 1994 pumper.
04-Jul Planning & Development - we've replaced tires on the two trucks used by MD' development officers. The cost to replace tires was \$965 per truck.
- Note -13* *04-Apr* Structure Repair & Maintenance - code 2-**-**-**-259:
Water Services department - includes \$18,418.50 for water line repair in Zama.
We have not budgeted for it.
04-Jul We've spent about \$7,000 to pump out water from the ditches during the water line brake in Zama.
04-Aug This cost has been identified as a sewer department cost; we have reallocated this cost to the sewer department.

04-Jul Valve and hydrant maintenance program is in progress in Zama. To date, we've performed general maintenance on seven valves @ ~\$1,800/valve and three hydrants @ ~\$2,500/hydrant. Hydrant maintenance have not been done in Zama for a number of years. Excavation is a biggest cost during a valve and a hydrant maintenance.

Note -14 04-Jun Communications - code 2-**-**-**-266:
Enforcement department: includes purchase of two advisor gold pagers for RCMP. We will be invoicing \$600.00 (plus GST) to RCMP for this purchase.
Transportation department: includes \$1,140 purchase of a hand-held radio for Director of Operational Services.

Note -15 04-Jun AVL Maintenance - code 2-**-**-**-267:
Applies to all departments:
We've prepaid AVL monthly fee for month of July, we are within the budget.

Note -16 04-Apr Goods & Supplies - code 2-**-**-**-511:
Planning & Development department - includes \$2,792.94 - cost of file cabinets.
Tourism department - MD's brochure current costs is \$5,000. We still have \$10,912.81 in reserve - unspent funds carried over from 2003 (see year 2003 column - 764-Contributed to operating reserve).
04-Jun Transportation department:
We've completed our annual purchase of culverts and signs. The purchases are within MD's budget.

Investment Report:

1. July 5/04

GIC Investment \$ 3,000,000
Interest Rate 2.01%
Maturity Date September 3/2004

2. August 5/04

GIC Investment \$ 5,000,000
Interest Rate 2.03%
Maturity Date October 4/2004

3. August 24/04

GIC Investment \$ 5,000,000
Interest Rate 2.10%
Maturity Date October 25/2004

MD of Mackenzie
Summary of All Units
August 31, 2004

	2003 Actual	YTD 2004	2004	\$ Budget	% Budget
	Total	Actual	Budget	Remaining	Remaining
REVENUE					
100-TAXATION	\$20,615,191.22	\$21,560,713.96	\$21,602,535	(\$41,821.04)	0%
124-FRONTAGE	\$164,820.86	\$158,085.10	\$184,858	(\$26,772.90)	-14%
420-SALES OF GOODS & SERVICES	\$291,701.51	\$212,557.97	\$211,200	\$1,357.97	1%
421-SALE OF WATER -METERED	\$717,077.14	\$499,230.42	\$847,908	(\$348,677.58)	-41%
422-SALE OF WATER-BULK	\$310,161.91	\$181,367.85	\$324,970	(\$143,602.15)	-44%
424-SALE OF LAND	\$54,869.85	\$15,149.98	\$183,200	(\$168,050.02)	-92%
510-PENALTIES & COSTS ON TAXES	\$111,773.59	\$74,833.36	\$100,000	(\$25,166.64)	-25%
511-PENALTIES ON AR & UTILITIES	\$19,979.81	\$13,194.42	\$16,500	(\$3,305.58)	-20%
520-LICENSES & PERMITS	\$19,467.20	\$12,108.50	\$18,000	(\$5,891.50)	-33%
521-OFFSITE LEVY for WATER &/OR SEWAGE		\$53,442.25		\$53,442.25	
522-MUNICIPAL RESERVE REVENUE		\$825.12		\$825.12	
526-SAFETY CODE PERMITS	\$26,443.41	\$21,004.89	\$26,500	(\$5,495.11)	-21%
525-SUBDIVISION FEES		\$118,182.28	\$35,000	\$83,182.28	238%
530-FINES	\$46,446.00	\$25,820.00	\$50,000	(\$24,180.00)	-48%
550-INTEREST REVENUE	\$269,127.17	\$84,491.66	\$188,250	(\$103,758.34)	-55%
560-RENTAL & LEASE REVENUE	\$1,924.68	\$27,830.53	\$45,900	(\$18,069.47)	-39%
592-OIL WELL DRILLING	\$62,308.43	\$64,332.11	\$75,000	(\$10,667.89)	-14%
597-OTHER REVENUE	\$27,683.79	\$13,503.55	\$10,000	\$3,503.55	35%
840-PROVINCIAL GRANTS	\$709,479.32	\$656,663.38	\$720,194	(\$63,530.62)	-9%
920-CONTRIBUTED FROM CAPITAL RESERVE	\$30,000.00				
930-CONTRIBUTION FROM OPERATING RESERV	\$285,099.93				
950-DRAWN FROM ALLOWANCE	\$52,168.03				
990-OVER/UNDER TAX COLLECTIONS	\$14,916.73		(\$65,373)	\$65,373.00	-100%
TOTAL REVENUE	\$23,830,640.58	\$23,793,337.33	\$24,574,642	(\$781,304.67)	-3%
EXPENDITURE					
110-WAGES & SALARIES	\$2,628,243.19	\$1,813,124.56	\$2,938,136	\$1,125,011.44	38%
132-BENEFITS	\$337,638.49	\$281,376.66	\$442,135	\$160,758.34	36%
136-WCB CONTRIBUTIONS	\$47,183.77	\$16,993.66	\$35,593	\$18,599.34	52%
142-RECRUITING	\$14,484.16	\$933.54	\$10,000	\$9,066.46	91%
150-ISOLATION COSTS	\$13,402.25	\$6,811.74	\$7,200	\$388.26	5%
151-HONORARIA	\$256,947.72	\$104,800.10	\$294,875	\$190,074.90	64%
152-BUSINESS EXP - COMMITTEE MEMBERS	\$1,055.24		\$2,655	\$2,655.00	100%
211-TRAVEL & SUBSISTENCE	\$182,992.70	\$115,869.14	\$180,216	\$64,346.86	36%
212-PROMOTIONAL EXPENDITURE	\$16,229.35	\$5,633.23	\$17,325	\$11,691.77	67%
214-MEMBERSHIP/CONFERENCE FEES	\$46,216.26	\$38,924.20	\$50,599	\$11,674.80	23%
215-FREIGHT	\$51,885.13	\$30,518.15	\$46,134	\$15,615.85	34%
216-POSTAGE	\$23,818.10	\$13,626.08	\$21,413	\$7,786.92	36%
217-TELEPHONE	\$145,224.06	\$95,363.43	\$128,096	\$32,732.57	26%
221-ADVERTISING	\$51,158.34	\$28,417.59	\$59,663	\$31,245.41	52%
223-SUBSCRIPTIONS & PUBLICATIONS	\$4,334.04	\$2,264.16	\$4,137	\$1,872.84	45%
231-AUDIT/ACCOUNTING	\$44,080.99	\$9,210.25	\$43,799	\$34,588.75	79%
232-LEGAL	\$42,546.28	\$38,264.80	\$41,853	\$3,588.20	9%
233-ENGINEERING CONSULTING	\$134,022.21	\$46,335.25	\$117,769	\$71,433.75	61%
235-PROFESSIONAL FEES	\$1,358,409.17	\$978,172.16	\$1,540,929	\$562,756.84	37%
239-TRAINING & EDUCATION	\$67,062.30	\$42,487.79	\$81,042	\$38,554.21	48%
242-COMPUTER PROG/DATA PROCESSING	\$41,667.46	\$14,513.34	\$42,825	\$28,311.66	66%
251-BRIDGE REPAIR & MAINTENANCE	\$8,727.00	\$1,600.00	\$12,653	\$11,053.00	87%
252-BUILDING REPAIRS & MAINTENANCE	\$108,685.62	\$46,374.24	\$83,801	\$37,426.76	45%
253-EQUIPMENT REPAIR	\$163,511.93	\$85,370.37	\$141,031	\$55,660.63	39%
255-VEHICLE REPAIR	\$60,125.72	\$36,847.42	\$50,612	\$13,764.58	27%
259-STRUCTURAL R&M (ROADS, SEWERS, WATE	\$656,981.81	\$414,223.58	\$601,500	\$187,276.42	31%
262-BUILDING & LAND RENTAL			\$6,813	\$6,813.00	100%
263-VEHICLE & EQUIPMENT LEASE OR RENTAL	\$83,683.44	\$61,995.44	\$96,795	\$34,799.56	36%
266-COMMUNICATIONS	\$40,477.36	\$28,959.61	\$36,756	\$7,796.39	21%
267-AVL MAINTENANCE	\$66,408.88	\$45,696.28	\$65,425	\$19,728.72	30%
271-LICENSES & PERMITS	\$3,192.01	\$314.55	\$4,000	\$3,685.45	92%
272-DAMAGE CLAIMS	(\$35,291.75)	\$298.00	\$15,000	\$14,702.00	98%
273-TAXES	\$9,239.99	\$6,472.89	\$8,500	\$2,027.11	24%
274-INSURANCE	\$181,398.24	\$130,107.46	\$178,187	\$48,079.54	27%
342-ASSESSOR FEES	\$199,917.02	\$134,384.00	\$216,310	\$81,926.00	38%
290-ELECTION COSTS	\$1,071.12		\$7,300	\$7,300.00	100%
511-GOODS AND SUPPLIES	\$370,698.79	\$240,370.96	\$333,891	\$93,520.04	28%
521-FUEL & OIL	\$241,040.79	\$135,569.87	\$209,988	\$74,418.13	35%
531-CHEMICALS/SALT	\$130,408.50	\$85,061.72	\$168,090	\$83,028.28	49%
532-DUST CONTROL	\$84,364.89	\$217,656.32	\$288,584	\$70,927.68	25%
533-GRADER BLADES	\$48,793.22	\$30,724.00	\$38,932	\$8,208.00	21%
534-GRAVEL	\$965,682.37	\$795,935.30	\$973,301	\$177,365.70	18%
535-GRAVEL RECLAMATION COST	\$177,241.54		\$30,000	\$30,000.00	100%
543-NATURAL GAS	\$81,313.05	\$47,935.64	\$80,239	\$32,303.36	40%
544-ELECTRICAL POWER	\$297,200.52	\$146,878.92	\$303,383	\$156,504.08	52%
710-GRANTS TO LOCAL GOVERNMENTS	\$1,000,890.10	\$996,609.19	\$1,030,622	\$34,012.81	3%
735-GRANTS TO OTHER ORGANIZATIONS	\$980,347.45	\$1,019,078.93	\$1,172,214	\$153,135.07	13%
747-SCHOOL FOUNDATION PROGRAMS	\$6,184,600.65	\$3,247,960.63	\$6,490,221	\$3,242,260.37	50%
750-SENIORS FOUNDATION	\$337,394.24	\$243,819.75	\$325,093	\$81,273.25	25%
762-CONTRIBUTED TO CAPITAL	\$754,137.85		\$522,580	\$522,580.00	100%

MD of Mackenzie
Summary of All Units
August 31, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
763-CONTRIBUTED TO CAPITAL RESERVE	\$3,629,105.85		\$4,117,715	\$4,117,715.00	100%
764-CONTRIBUTED TO OPERATING RESERVE	\$602,315.70		\$25,000	\$25,000.00	100%
810-INTEREST & SERVICE CHARGES	\$3,344.98	\$2,052.59	\$5,000	\$2,947.41	59%
831-INTEREST-LONG TERM DEBT	\$278,636.32	\$52,430.80	\$258,461	\$206,030.20	80%
832-PRINCIPAL - LONG TERM DEBT	\$437,133.53	\$110,904.49	\$467,751	\$356,846.51	76%
921-BAD DEBT EXPENSE	\$33,660.82	\$31,238.54	\$22,500	(\$8,738.54)	-39%
922-TAX CANCELLATION/WRITE OFFS	\$65,535.31	\$39,763.86	\$60,000	\$20,236.14	34%
992-COST OF LAND SOLD	\$20,064.51		\$20,000	\$20,000.00	100%
TOTAL EXPENDITURES	\$23,780,640.58	\$12,120,275.18	\$24,574,642	\$12,454,366.82	51%
SURPLUS	\$50,000.00	\$11,673,062.15		\$11,673,062.15	

MD of Mackenzie
00-Taxes
August 31, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
100-TAXATION	\$20,615,191.22	\$21,560,713.96	\$21,602,535	(\$41,821.04)	0%
990-OVER/UNDER TAX COLLECTIONS	\$14,916.73		(\$65,373)	\$65,373.00	-100%
TOTAL REVENUE	\$20,630,107.95	\$21,560,713.96	\$21,537,162	\$23,551.96	0%
EXPENDITURE					
SURPLUS	\$20,630,107.95	\$21,560,713.96	\$21,537,162	\$23,551.96	0%

**MD of Mackenzie
11-Council
August 31, 2004**

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
EXPENDITURE					
132-BENEFITS	\$3,974.38	\$2,006.97	\$3,000	\$993.03	33%
151-HONORARIA	\$187,276.87	\$90,650.00	\$200,000	\$109,350.00	55%
211-TRAVEL & SUBSISTENCE	\$71,875.22	\$53,147.98	\$72,997	\$19,849.02	27%
214-MEMBERSHIP/CONFERENCE FEES	\$2,875.61	\$3,059.15	\$6,813	\$3,753.85	55%
217-TELEPHONE	\$7,564.69	\$4,438.57	\$8,000	\$3,561.43	45%
290-ELECTION COSTS	\$1,071.12		\$7,300	\$7,300.00	100%
TOTAL EXPENDITURES	\$274,637.89	\$153,302.67	\$298,110	\$144,807.33	49%
SURPLUS	(\$274,637.89)	(\$153,302.67)	(\$298,110)	\$144,807.33	-49%

MD of Mackenzie
12-Administration
August 31, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
420-SALES OF GOODS & SERVICES	\$19,873.17	\$19,618.02	\$17,000	\$2,618.02	15%
510-PENALTIES & COSTS ON TAXES	\$111,773.59	\$74,833.36	\$100,000	(\$25,166.64)	-25%
511-PENALTIES ON AR & UTILITIES	\$27.48		\$500	(\$500.00)	-100%
550-INTEREST REVENUE	\$269,127.17	\$84,491.66	\$188,250	(\$103,758.34)	-55%
592-OIL WELL DRILLING	\$62,308.43	\$64,332.11	\$75,000	(\$10,667.89)	-14%
597-OTHER REVENUE	\$22,308.79	\$13,503.55	\$10,000	\$3,503.55	35%
840-PROVINCIAL GRANTS	\$33,964.00	\$27,178.00	\$32,200	(\$5,022.00)	-16%
950-DRAWN FROM ALLOWANCE	\$52,168.03				
TOTAL REVENUE	\$571,550.66	\$283,956.70	\$422,950	(\$138,993.30)	-33%
EXPENDITURE					
110-WAGES & SALARIES	\$680,668.26	\$480,748.05	\$713,464	\$232,715.95	33%
132-BENEFITS	\$94,196.97	\$81,905.38	\$111,684	\$29,778.62	27%
136-WCB CONTRIBUTIONS	\$11,923.30	\$3,900.04	\$8,174	\$4,273.96	52%
142-RECRUITING	\$14,484.16	\$933.54	\$10,000	\$9,066.46	91%
151-HONORARIA	\$2,775.97	\$878.47	\$13,500	\$12,621.53	93%
152-BUSINESS EXP - COMMITTEE MEMBERS	\$1,055.24		\$2,655	\$2,655.00	100%
211-TRAVEL & SUBSISTENCE	\$44,580.91	\$24,224.45	\$38,932	\$14,707.55	38%
212-PROMOTIONAL EXPENDITURE	\$16,229.35	\$5,633.23	\$17,325	\$11,691.77	67%
214-MEMBERSHIP/CONFERENCE FEES	\$23,285.36	\$22,021.92	\$22,873	\$851.08	4%
215-FREIGHT	\$6,091.59	\$3,193.80	\$4,867	\$1,673.20	34%
216-POSTAGE	\$23,818.10	\$13,626.08	\$21,413	\$7,786.92	36%
217-TELEPHONE	\$67,521.13	\$42,057.49	\$58,982	\$16,924.51	29%
221-ADVERTISING	\$15,101.14	\$4,480.90	\$12,653	\$8,172.10	65%
223-SUBSCRIPTIONS & PUBLICATIONS	\$3,403.93	\$2,008.09	\$3,163	\$1,154.91	37%
231-AUDIT/ACCOUNTING	\$44,080.99	\$9,210.25	\$43,799	\$34,588.75	79%
232-LEGAL	\$12,545.07	\$7,269.98	\$14,600	\$7,330.02	50%
235-PROFESSIONAL FEES	\$57,329.18	\$31,056.63	\$62,291	\$31,234.37	50%
239-TRAINING & EDUCATION	\$23,817.97	\$8,174.80	\$24,590	\$16,415.20	67%
242-COMPUTER PROG/DATA PROCESSING	\$41,667.46	\$14,513.34	\$42,825	\$28,311.66	66%
252-BUILDING REPAIRS & MAINTENANCE	\$59,438.21	\$23,699.45	\$44,966	\$21,266.55	47%
253-EQUIPMENT REPAIR	\$6,110.48	\$1,505.87	\$4,380	\$2,874.13	66%
255-VEHICLE REPAIR	\$1,288.27	\$129.26	\$974	\$844.74	87%
263-VEHICLE & EQUIPMENT LEASE OR RENTAL	\$55,348.51	\$45,587.23	\$69,104	\$23,516.77	34%
272-DAMAGE CLAIMS			\$5,000	\$5,000.00	100%
273-TAXES	\$9,239.99	\$6,472.89	\$8,500	\$2,027.11	24%
274-INSURANCE	\$40,442.50	\$26,173.25	\$40,300	\$14,126.75	35%
342-ASSESSOR FEES	\$199,917.02	\$134,384.00	\$216,310	\$81,926.00	38%
511-GOODS AND SUPPLIES	\$69,647.19	\$46,337.60	\$62,583	\$16,245.40	26%
521-FUEL & OIL	\$10,236.29	\$2,033.40	\$9,246	\$7,212.60	78%
543-NATURAL GAS	\$9,243.04	\$5,071.84	\$13,140	\$8,068.16	61%
544-ELECTRICAL POWER	\$20,008.00	\$8,036.68	\$26,542	\$18,505.32	70%
710-GRANTS TO LOCAL GOVERNMENTS	\$729,448.18	\$740,584.50	\$760,000	\$19,415.50	3%
762-CONTRIBUTED TO CAPITAL	\$185,194.94		\$106,532	\$106,532.00	100%
810-INTEREST & SERVICE CHARGES	\$3,344.98	\$2,052.59	\$5,000	\$2,947.41	59%
921-BAD DEBT EXPENSE	\$1,618.12		\$5,000	\$5,000.00	100%
922-TAX CANCELLATION/WRITE OFFS	\$65,535.31	\$39,763.86	\$60,000	\$20,236.14	34%
TOTAL EXPENDITURES	\$2,650,637.11	\$1,837,668.86	\$2,665,367	\$827,698.14	31%
SURPLUS	(\$2,079,086.45)	(\$1,553,712.16)	(\$2,242,417)	\$688,704.84	-31%

**MD of Mackenzie
23-Fire Department
August 31, 2004**

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
420-SALES OF GOODS & SERVICES	\$99,982.82	\$76,824.49	\$68,500	\$8,324.49	12%
840-PROVINCIAL GRANTS	\$11,375.00		\$10,000	(\$10,000.00)	-100%
TOTAL REVENUE	\$111,357.82	\$76,824.49	\$78,500	(\$1,675.51)	-2%
EXPENDITURE					
110-WAGES & SALARIES	\$26,798.08	\$22,854.98	\$38,301	\$15,446.02	40%
132-BENEFITS	\$3,694.11	\$3,722.04	\$6,262	\$2,539.96	41%
136-WCB CONTRIBUTIONS	\$415.52	\$200.52	\$420	\$219.48	52%
151-HONORARIA	\$60,011.50	\$9,946.63	\$72,000	\$62,053.37	86%
211-TRAVEL & SUBSISTENCE	\$8,549.60	\$831.25	\$10,220	\$9,388.75	92%
214-MEMBERSHIP/CONFERENCE FEES	\$2,056.95	\$660.53	\$2,920	\$2,259.47	77%
215-FREIGHT	\$899.70	\$563.54	\$876	\$312.46	36%
217-TELEPHONE	\$17,722.75	\$12,462.95	\$14,600	\$2,137.05	15%
221-ADVERTISING	\$400.61		\$487	\$487.00	100%
223-SUBSCRIPTIONS & PUBLICATIONS	\$233.51	\$256.07	\$487	\$230.93	47%
232-LEGAL	\$4,679.89	\$456.46	\$2,920	\$2,463.54	84%
235-PROFESSIONAL FEES	\$14,983.47	\$4,745.77	\$20,439	\$15,693.23	77%
239-TRAINING & EDUCATION	\$26,535.94	\$15,893.13	\$22,873	\$6,979.87	31%
252-BUILDING REPAIRS & MAINTENANCE	\$4,080.17	\$5,297.34	\$4,867	(\$430.34)	-9%
253-EQUIPMENT REPAIR	\$22,560.26	\$6,215.29	\$25,306	\$19,090.71	75%
255-VEHICLE REPAIR	\$10,739.58	\$11,225.32	\$7,300	(\$3,925.32)	-54%
263-VEHICLE & EQUIPMENT LEASE OR RENTAL	\$5,479.17	\$6,587.24	\$8,468	\$1,880.76	22%
266-COMMUNICATIONS	\$16,783.50	\$12,800.65	\$16,254	\$3,453.35	21%
267-AVL MAINTENANCE	\$14,157.73	\$15,478.58	\$19,369	\$3,890.42	20%
274-INSURANCE	\$21,281.14	\$15,262.89	\$18,860	\$3,597.11	19%
511-GOODS AND SUPPLIES	\$42,366.17	\$24,491.08	\$45,258	\$20,766.92	46%
521-FUEL & OIL	\$6,721.35	\$698.28	\$4,623	\$3,924.72	85%
531-CHEMICALS/SALT	\$206.00		\$3,407	\$3,407.00	100%
543-NATURAL GAS	\$13,634.10	\$8,333.65	\$13,821	\$5,487.35	40%
544-ELECTRICAL POWER	\$17,186.18	\$8,631.82	\$16,254	\$7,622.18	47%
710-GRANTS TO LOCAL GOVERNMENTS	\$80,647.00	\$80,647.00	\$80,647		
762-CONTRIBUTED TO CAPITAL	\$13,181.02		\$19,418	\$19,418.00	100%
763-CONTRIBUTED TO CAPITAL RESERVE	\$150,000.00		\$150,000	\$150,000.00	100%
921-BAD DEBT EXPENSE	\$29,633.72	\$30,101.03	\$15,000	(\$15,101.03)	-101%
TOTAL EXPENDITURES	\$615,638.72	\$298,364.04	\$641,657	\$343,292.96	54%
SURPLUS	(\$504,280.90)	(\$221,539.55)	(\$563,157)	\$341,617.45	-61%

MD of Mackenzie
25-Ambulance / Municipal Emergency
August 31, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
560-RENTAL & LEASE REVENUE	\$7,200.00	\$4,200.00	\$7,200	(\$3,000.00)	-42%
597-OTHER REVENUE	\$5,375.00				
TOTAL REVENUE	\$12,575.00	\$4,200.00	\$7,200	(\$3,000.00)	-42%
EXPENDITURE					
110-WAGES & SALARIES	\$26,798.08	\$11,675.20	\$11,731	\$55.80	0%
132-BENEFITS	\$3,694.75	\$1,987.60	\$1,857	(\$130.60)	-7%
136-WCB CONTRIBUTIONS	\$415.52	\$62.88	\$130	\$67.12	52%
211-TRAVEL & SUBSISTENCE	\$3,194.05	\$1,085.31	\$2,920	\$1,834.69	63%
214-MEMBERSHIP/CONFERENCE FEES	\$1,409.00	\$218.60	\$1,460	\$1,241.40	85%
235-PROFESSIONAL FEES	\$420,379.44	\$396,647.57	\$538,000	\$141,352.43	26%
239-TRAINING & EDUCATION	\$1,478.51	\$2,012.16	\$4,867	\$2,854.84	59%
252-BUILDING REPAIRS & MAINTENANCE	\$3,238.18	\$780.43	\$3,407	\$2,626.57	77%
266-COMMUNICATIONS	\$5,650.93	\$4,330.17	\$4,867	\$536.83	11%
267-AVL MAINTENANCE	\$2,235.23	\$1,642.44	\$3,796	\$2,153.56	57%
274-INSURANCE	\$9,427.44	\$6,577.78	\$8,900	\$2,322.22	26%
511-GOODS AND SUPPLIES	\$7,895.09	\$1,613.52	\$3,893	\$2,279.48	59%
543-NATURAL GAS	\$3,384.05				
544-ELECTRICAL POWER	\$6,537.00	\$333.98		(\$333.98)	
762-CONTRIBUTED TO CAPITAL	\$31,895.47		\$23,787	\$23,787.00	100%
TOTAL EXPENDITURES	\$527,632.74	\$428,967.64	\$609,615	\$180,647.36	30%
SURPLUS	(\$515,057.74)	(\$424,767.64)	(\$602,415)	\$177,647.36	-29%

MD of Mackenzie
26-Enforcement Services
August 31, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
520-LICENSES & PERMITS	\$335.03	\$255.00	\$1,000	(\$745.00)	-75%
530-FINES	\$46,446.00	\$25,820.00	\$50,000	(\$24,180.00)	-48%
TOTAL REVENUE	\$46,781.03	\$26,075.00	\$51,000	(\$24,925.00)	-49%
EXPENDITURE					
110-WAGES & SALARIES	\$142,262.73	\$67,785.83	\$161,659	\$93,873.17	58%
132-BENEFITS	\$20,477.75	\$12,029.47	\$25,860	\$13,830.53	53%
136-WCB CONTRIBUTIONS	\$2,359.20	\$992.43	\$2,078	\$1,085.57	52%
211-TRAVEL & SUBSISTENCE	\$3,448.46	\$4,374.89	\$3,893	(\$481.89)	-12%
214-MEMBERSHIP/CONFERENCE FEES	\$898.94	\$330.00	\$1,460	\$1,130.00	77%
217-TELEPHONE	\$8,142.09	\$5,563.50	\$7,300	\$1,736.50	24%
221-ADVERTISING	\$672.27		\$487	\$487.00	100%
223-SUBSCRIPTIONS & PUBLICATIONS	\$241.90		\$487	\$487.00	100%
232-LEGAL			\$2,920	\$2,920.00	100%
235-PROFESSIONAL FEES	\$3,533.29	\$3,131.88	\$1,947	(\$1,184.88)	-61%
239-TRAINING & EDUCATION	\$347.59	\$19.49	\$2,920	\$2,900.51	99%
253-EQUIPMENT REPAIR	\$1,116.80	\$455.31	\$1,460	\$1,004.69	69%
255-VEHICLE REPAIR	\$6,416.59	\$2,586.91	\$3,893	\$1,306.09	34%
266-COMMUNICATIONS	\$2,606.83	\$1,912.89	\$1,557	(\$355.89)	-23%
267-AVL MAINTENANCE	\$1,488.82	\$1,093.98	\$1,460	\$366.02	25%
274-INSURANCE	\$4,834.62	\$3,669.46	\$4,400	\$730.54	17%
511-GOODS AND SUPPLIES	\$10,147.89	\$2,244.92	\$9,733	\$7,488.08	77%
521-FUEL & OIL	\$9,212.83	\$723.83	\$7,786	\$7,062.17	91%
710-GRANTS TO LOCAL GOVERNMENTS	\$17,000.00	\$4,735.10	\$17,000	\$12,264.90	72%
762-CONTRIBUTED TO CAPITAL			\$13,398	\$13,398.00	100%
TOTAL EXPENDITURES	\$235,208.60	\$111,649.89	\$271,698	\$160,048.11	59%
SURPLUS	(\$188,427.57)	(\$85,574.89)	(\$220,698)	\$135,123.11	-61%

**MD of Mackenzie
32-Transportation
August 31, 2004**

	2003 Actual	YTD 2004	2004	\$ Budget	% Budget
	Total	Actual	Budget	Remaining	Remaining
REVENUE					
100-TAXATION					
124-FRONTAGE	\$13,493.71	\$23,121.36	\$24,904	(\$1,782.64)	-7%
420-SALES OF GOODS & SERVICES	\$118,172.05	\$85,191.38	\$76,500	\$8,691.38	11%
560-RENTAL & LEASE REVENUE	\$2,496.68	\$5,617.53	\$6,700	(\$1,082.47)	-16%
840-PROVINCIAL GRANTS	\$445,889.58	\$423,714.00	\$423,714		
930-CONTRIBUTION FROM OPERATING RESERV	\$272,099.93				
TOTAL REVENUE	\$852,151.95	\$537,644.27	\$531,818	\$5,826.27	1%
EXPENDITURE					
110-WAGES & SALARIES	\$1,089,554.03	\$827,482.44	\$1,335,731	\$508,248.56	38%
132-BENEFITS	\$131,588.32	\$117,878.44	\$183,446	\$65,567.56	36%
136-WCB CONTRIBUTIONS	\$20,454.17	\$7,805.19	\$16,348	\$8,542.81	52%
150-ISOLATION COSTS	\$5,073.20				
211-TRAVEL & SUBSISTENCE	\$15,835.34	\$11,654.64	\$13,140	\$1,485.36	11%
214-MEMBERSHIP/CONFERENCE FEES	\$1,462.61	\$840.00	\$1,655	\$815.00	49%
215-FREIGHT	\$7,552.59	\$5,712.81	\$6,813	\$1,100.19	16%
217-TELEPHONE	\$21,990.55	\$16,026.44	\$19,563	\$3,536.56	18%
221-ADVERTISING	\$11,934.40	\$3,916.37	\$7,786	\$3,869.63	50%
232-LEGAL	\$7,351.28	\$5,959.41	\$2,920	(\$3,039.41)	-104%
233-ENGINEERING CONSULTING	\$74,220.95	\$8,396.75	\$46,718	\$38,321.25	82%
235-PROFESSIONAL FEES	\$375,850.23	\$271,681.78	\$381,534	\$109,852.22	29%
239-TRAINING & EDUCATION	\$7,283.75	\$5,955.25	\$7,786	\$1,830.75	24%
251-BRIDGE REPAIR & MAINTENANCE	\$8,727.00	\$1,600.00	\$12,653	\$11,053.00	87%
252-BUILDING REPAIRS & MAINTENANCE	\$14,378.44	\$11,928.90	\$10,706	(\$1,222.90)	-11%
253-EQUIPMENT REPAIR	\$86,534.70	\$54,041.24	\$72,998	\$18,956.76	26%
255-VEHICLE REPAIR	\$27,851.49	\$16,645.93	\$24,819	\$8,173.07	33%
259-STRUCTURAL R&M (ROADS, SEWERS, WATE	\$278,852.13	\$179,190.72	\$194,660	\$15,469.28	8%
262-BUILDING & LAND RENTAL			\$5,840	\$5,840.00	100%
263-VEHICLE & EQUIPMENT LEASE OR RENTAL	\$12,967.97	\$9,580.97	\$13,626	\$4,045.03	30%
266-COMMUNICATIONS	\$10,850.72	\$7,324.07	\$9,893	\$2,568.93	26%
267-AVL MAINTENANCE	\$46,289.90	\$25,837.46	\$38,445	\$12,607.54	33%
271-LICENSES & PERMITS	\$3,037.51	\$286.90	\$3,000	\$2,713.10	90%
272-DAMAGE CLAIMS		\$298.00	\$5,000	\$4,702.00	94%
274-INSURANCE	\$61,162.45	\$51,291.93	\$57,315	\$6,023.07	11%
511-GOODS AND SUPPLIES	\$130,766.84	\$115,909.32	\$121,663	\$5,753.68	5%
521-FUEL & OIL	\$177,851.23	\$124,441.08	\$155,728	\$31,286.92	20%
531-CHEMICALS/SALT	\$30,101.78	\$8,600.46	\$56,451	\$47,850.54	85%
532-DUST CONTROL	\$84,364.89	\$217,656.32	\$288,584	\$70,927.68	25%
533-GRADER BLADES	\$48,793.22	\$30,724.00	\$38,932	\$8,208.00	21%
534-GRAVEL	\$965,682.37	\$795,935.30	\$973,301	\$177,365.70	18%
535-GRAVEL RECLAMATION COST	\$177,241.54		\$30,000	\$30,000.00	100%
543-NATURAL GAS	\$8,872.65	\$7,093.19	\$9,052	\$1,958.81	22%
544-ELECTRICAL POWER	\$80,604.56	\$46,249.63	\$86,960	\$40,710.37	47%
735-GRANTS TO OTHER ORGANIZATIONS	\$21,644.45				
762-CONTRIBUTED TO CAPITAL	\$408,545.03		\$171,650	\$171,650.00	100%
763-CONTRIBUTED TO CAPITAL RESERVE	\$2,295,228.00		\$3,658,015	\$3,658,015.00	100%
764-CONTRIBUTED TO OPERATING RESERVE	\$179,514.80		\$25,000	\$25,000.00	100%
831-INTEREST-LONG TERM DEBT	\$185,903.92		\$171,302	\$171,302.00	100%
832-PRINCIPAL - LONG TERM DEBT	\$271,074.22		\$285,645	\$285,645.00	100%
TOTAL EXPENDITURES	\$7,386,993.23	\$2,987,944.94	\$8,544,678	\$5,556,733.06	65%
SURPLUS	(\$6,534,841.28)	(\$2,450,300.67)	(\$8,012,860)	\$5,562,559.33	-69%

**MD of Mackenzie
33-Airport
August 31, 2004**

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
420-SALES OF GOODS & SERVICES	\$29,130.00	\$16,630.00	\$25,000	(\$8,370.00)	-33%
560-RENTAL & LEASE REVENUE		\$500.00	\$8,500	(\$8,000.00)	-94%
TOTAL REVENUE	\$29,130.00	\$17,130.00	\$33,500	(\$16,370.00)	-49%
EXPENDITURE					
252-BUILDING REPAIRS & MAINTENANCE	\$995.96	\$247.20	\$973	\$725.80	75%
253-EQUIPMENT REPAIR	\$1,277.41	\$3,807.49	\$973	(\$2,834.49)	-291%
259-STRUCTURAL R&M (ROADS, SEWERS, WATE	\$3,360.67	\$797.00	\$4,867	\$4,070.00	84%
263-VEHICLE & EQUIPMENT LEASE OR RENTAL	\$2,925.21	\$240.00	\$2,920	\$2,680.00	92%
274-INSURANCE	\$10,656.47	\$1,023.34	\$10,700	\$9,676.66	90%
511-GOODS AND SUPPLIES	\$7,127.13	\$508.94	\$1,947	\$1,438.06	74%
531-CHEMICALS/SALT	\$1,247.55		\$2,920	\$2,920.00	100%
543-NATURAL GAS	\$6,083.25	\$2,372.55	\$3,309	\$936.45	28%
544-ELECTRICAL POWER	\$7,950.71	\$2,901.77	\$5,450	\$2,548.23	47%
710-GRANTS TO LOCAL GOVERNMENTS	\$43,819.92	\$40,667.59	\$43,000	\$2,332.41	5%
762-CONTRIBUTED TO CAPITAL	\$50,000.00				
TOTAL EXPENDITURES	\$135,444.28	\$52,565.88	\$77,059	\$24,493.12	32%
SURPLUS	(\$106,314.28)	(\$35,435.88)	(\$43,559)	\$8,123.12	-19%

**MD of Mackenzie
41-Water Services
August 31, 2004**

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
124-FRONTAGE	\$81,828.25	\$84,267.31	\$83,800	\$467.31	1%
420-SALES OF GOODS & SERVICES	\$10,270.00	\$7,650.08	\$8,700	(\$1,049.92)	-12%
421-SALE OF WATER -METERED	\$511,436.91	\$346,030.89	\$580,242	(\$234,211.11)	-40%
422-SALE OF WATER-BULK	\$310,161.91	\$181,367.85	\$324,970	(\$143,602.15)	-44%
511-PENALTIES ON AR & UTILITIES	\$19,952.33	\$13,194.42	\$16,000	(\$2,805.58)	-18%
521-OFFSITE LEVY for WATER &/OR SEWAGE		\$53,442.25		\$53,442.25	
840-PROVINCIAL GRANTS	\$963.74	\$353.38	\$354	(\$0.62)	0%
TOTAL REVENUE	\$934,613.14	\$686,306.18	\$1,014,066	(\$327,759.82)	-32%
EXPENDITURE					
110-WAGES & SALARIES	\$294,817.58	\$145,814.14	\$223,833	\$78,018.86	35%
132-BENEFITS	\$32,589.35	\$21,718.61	\$37,137	\$15,438.39	42%
136-WCB CONTRIBUTIONS	\$4,973.17	\$1,624.60	\$3,401	\$1,776.40	52%
150-ISOLATION COSTS	\$6,263.30	\$6,811.74	\$7,200	\$388.26	5%
211-TRAVEL & SUBSISTENCE	\$17,913.20	\$9,377.07	\$18,493	\$9,115.93	49%
214-MEMBERSHIP/CONFERENCE FEES	\$456.76	\$290.00	\$487	\$197.00	40%
215-FREIGHT	\$37,018.53	\$21,048.00	\$33,578	\$12,530.00	37%
217-TELEPHONE	\$17,693.22	\$12,224.44	\$15,767	\$3,542.56	22%
221-ADVERTISING	\$943.54	\$2,007.90	\$973	(\$1,034.90)	-106%
223-SUBSCRIPTIONS & PUBLICATIONS	\$353.76				
232-LEGAL	\$1,214.97		\$973	\$973.00	100%
233-ENGINEERING CONSULTING	\$14,926.65	\$8,259.36	\$10,706	\$2,446.64	23%
235-PROFESSIONAL FEES	\$15,965.24	\$8,275.40	\$19,953	\$11,677.60	59%
239-TRAINING & EDUCATION	\$3,585.32	\$4,842.67	\$9,246	\$4,403.33	48%
252-BUILDING REPAIRS & MAINTENANCE	\$17,207.61	\$3,823.01	\$12,166	\$8,342.99	69%
253-EQUIPMENT REPAIR	\$37,841.87	\$13,371.93	\$24,333	\$10,961.07	45%
255-VEHICLE REPAIR	\$9,552.58	\$3,305.42	\$9,733	\$6,427.58	66%
259-STRUCTURAL R&M (ROADS, SEWERS, WATE	\$48,268.63	\$81,509.26	\$65,210	(\$16,299.26)	-25%
263-VEHICLE & EQUIPMENT LEASE OR RENTAL	\$2,112.99				
266-COMMUNICATIONS	\$3,822.71	\$2,044.16	\$3,212	\$1,167.84	36%
271-LICENSES & PERMITS	\$154.50	\$27.65	\$1,000	\$972.35	97%
272-DAMAGE CLAIMS			\$5,000	\$5,000.00	100%
274-INSURANCE	\$13,317.27	\$12,783.36	\$18,020	\$5,236.64	29%
511-GOODS AND SUPPLIES	\$69,072.83	\$25,899.80	\$58,398	\$32,498.20	56%
521-FUEL & OIL	\$20,513.82	\$4,655.09	\$18,979	\$14,323.91	75%
531-CHEMICALS/SALT	\$80,774.06	\$51,693.26	\$76,891	\$25,197.74	33%
543-NATURAL GAS	\$36,100.85	\$22,424.91	\$35,963	\$13,538.09	38%
544-ELECTRICAL POWER	\$137,163.43	\$68,296.81	\$144,083	\$75,786.19	53%
762-CONTRIBUTED TO CAPITAL	\$17,699.51		\$49,514	\$49,514.00	100%
763-CONTRIBUTED TO CAPITAL RESERVE	\$516,668.00				
831-INTEREST-LONG TERM DEBT	\$57,229.38	\$32,568.66	\$47,676	\$15,107.34	32%
832-PRINCIPAL - LONG TERM DEBT	\$108,954.61	\$78,322.59	\$110,998	\$32,675.41	29%
921-BAD DEBT EXPENSE	\$2,408.98	\$1,137.51	\$2,500	\$1,362.49	54%
TOTAL EXPENDITURES	\$1,627,578.22	\$644,157.35	\$1,065,443	\$421,285.65	40%
SURPLUS	(\$692,965.08)	\$42,148.83	(\$51,377)	\$93,525.83	-182%

**MD of Mackenzie
42-Sewer Services
August 31, 2004**

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
124-FRONTAGE	\$69,498.90	\$50,696.43	\$76,154	(\$25,457.57)	-33%
421-SALE OF WATER -METERED	\$205,640.23	\$153,199.53	\$267,666	(\$114,466.47)	-43%
TOTAL REVENUE	\$275,139.13	\$203,895.96	\$343,820	(\$139,924.04)	-41%
EXPENDITURE					
110-WAGES & SALARIES	\$150,928.89	\$64,435.64	\$135,378	\$70,942.36	52%
132-BENEFITS	\$16,145.95	\$10,201.90	\$22,377	\$12,175.10	54%
136-WCB CONTRIBUTIONS	\$2,859.34	\$994.13	\$2,082	\$1,087.87	52%
150-ISOLATION COSTS	\$2,065.75				
217-TELEPHONE	\$2,440.74	\$921.35	\$1,411	\$489.65	35%
232-LEGAL			\$1,947	\$1,947.00	100%
233-ENGINEERING CONSULTING	\$972.32		\$6,813	\$6,813.00	100%
235-PROFESSIONAL FEES	\$1,052.44				
252-BUILDING REPAIRS & MAINTENANCE	\$5,841.48	\$174.50	\$2,823	\$2,648.50	94%
253-EQUIPMENT REPAIR	\$5,292.55	\$2,985.15	\$4,769	\$1,783.85	37%
259-STRUCTURAL R&M (ROADS, SEWERS, WATE	\$15,917.98	\$14,967.73	\$21,413	\$6,445.27	30%
263-VEHICLE & EQUIPMENT LEASE OR RENTAL	\$1,877.02				
272-DAMAGE CLAIMS	(\$35,291.75)				
274-INSURANCE	\$6,623.62	\$3,722.83	\$7,352	\$3,629.17	49%
511-GOODS AND SUPPLIES	\$8,498.85	\$3,091.01	\$8,760	\$5,668.99	65%
531-CHEMICALS/SALT	\$2,210.37	\$2,110.00	\$4,088	\$1,978.00	48%
543-NATURAL GAS	\$3,164.22	\$2,639.50	\$4,954	\$2,314.50	47%
544-ELECTRICAL POWER	\$17,684.53	\$9,175.03	\$17,159	\$7,983.97	47%
762-CONTRIBUTED TO CAPITAL	\$18,150.43		\$88,766	\$88,766.00	100%
831-INTEREST-LONG TERM DEBT	\$35,503.02	\$19,862.14	\$39,483	\$19,620.86	50%
832-PRINCIPAL - LONG TERM DEBT	\$57,104.70	\$32,581.90	\$71,108	\$38,526.10	54%
TOTAL EXPENDITURES	\$319,042.45	\$167,862.81	\$440,683	\$272,820.19	62%
SURPLUS	(\$43,903.32)	\$36,033.15	(\$96,863)	\$132,896.15	-137%

MD of Mackenzie
43-Solid Waste Disposal
August 31, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
420-SALES OF GOODS & SERVICES	\$11,995.00	\$5,755.00	\$14,000	(\$8,245.00)	-59%
TOTAL REVENUE	\$11,995.00	\$5,755.00	\$14,000	(\$8,245.00)	-59%
EXPENDITURE					
110-WAGES & SALARIES	\$11,125.39	\$9,750.65	\$13,725	\$3,974.35	29%
132-BENEFITS	\$1,749.16	\$1,295.46	\$2,384	\$1,088.54	46%
136-WCB CONTRIBUTIONS	\$84.94	\$100.26	\$210	\$109.74	52%
232-LEGAL			\$973	\$973.00	100%
235-PROFESSIONAL FEES	\$329,169.07	\$163,421.35	\$364,600	\$201,178.65	55%
239-TRAINING & EDUCATION	\$24.06		\$973	\$973.00	100%
252-BUILDING REPAIRS & MAINTENANCE	\$3,505.57	\$423.41	\$3,893	\$3,469.59	89%
253-EQUIPMENT REPAIR	\$1,534.03	\$1,074.38	\$4,867	\$3,792.62	78%
274-INSURANCE					
511-GOODS AND SUPPLIES	\$3,344.35	\$1,644.45	\$1,460	(\$184.45)	-13%
544-ELECTRICAL POWER	\$7,599.84	\$3,253.20	\$6,935	\$3,681.80	53%
762-CONTRIBUTED TO CAPITAL	\$29,471.45		\$49,515	\$49,515.00	100%
TOTAL EXPENDITURES	\$387,607.86	\$180,963.16	\$449,535	\$268,571.84	60%
SURPLUS	(\$375,612.86)	(\$175,208.16)	(\$435,535)	\$260,326.84	-60%

MD of Mackenzie
51-Family & Community Services
 August 31, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
840-PROVINCIAL GRANTS	\$172,287.00	\$155,945.00	\$207,926	(\$51,981.00)	-25%
TOTAL REVENUE	\$172,287.00	\$155,945.00	\$207,926	(\$51,981.00)	-25%
EXPENDITURE					
255-VEHICLE REPAIR	\$2,025.93	\$180.00	\$487	\$307.00	63%
274-INSURANCE	\$2,626.41		\$2,200	\$2,200.00	100%
710-GRANTS TO LOCAL GOVERNMENTS	\$22,906.00	\$22,906.00	\$22,906		
735-GRANTS TO OTHER ORGANIZATIONS	\$353,153.00	\$382,208.00	\$418,558	\$36,350.00	9%
TOTAL EXPENDITURES	\$380,711.34	\$405,294.00	\$444,151	\$38,857.00	9%
SURPLUS	(\$208,424.34)	(\$249,349.00)	(\$236,225)	(\$13,124.00)	6%

MD of Mackenzie
61-Planning & Development
August 31, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
420-SALES OF GOODS & SERVICES	\$2,278.47	\$889.00	\$500	\$389.00	78%
520-LICENSES & PERMITS	\$19,132.17	\$11,853.50	\$17,000	(\$5,146.50)	-30%
522-MUNICIPAL RESERVE REVENUE		\$825.12		\$825.12	
526-SAFETY CODE PERMITS	\$26,443.41	\$21,004.89	\$26,500	(\$5,495.11)	-21%
525-SUBDIVISION FEES		\$118,182.28	\$35,000	\$83,182.28	238%
560-RENTAL & LEASE REVENUE	(\$19,522.00)	\$15,734.00	\$16,000	(\$266.00)	-2%
840-PROVINCIAL GRANTS	\$1,000.00				
TOTAL REVENUE	\$29,332.05	\$168,488.79	\$95,000	\$73,488.79	77%
EXPENDITURE					
110-WAGES & SALARIES	\$122,943.68	\$127,399.90	\$207,725	\$80,325.10	39%
132-BENEFITS	\$19,288.30	\$21,137.45	\$37,059	\$15,921.55	43%
136-WCB CONTRIBUTIONS	\$2,118.55	\$1,313.61	\$2,750	\$1,436.39	52%
151-HONORARIA	\$750.00	\$200.00	\$1,500	\$1,300.00	87%
211-TRAVEL & SUBSISTENCE	\$7,522.33	\$7,265.77	\$9,733	\$2,467.23	25%
214-MEMBERSHIP/CONFERENCE FEES	\$1,306.03	\$1,265.00	\$1,945	\$680.00	35%
215-FREIGHT					
217-TELEPHONE	\$1,313.35	\$1,074.44	\$1,402	\$327.56	23%
221-ADVERTISING	\$20,098.08	\$16,083.35	\$31,632	\$15,548.65	49%
232-LEGAL	\$16,755.07	\$24,578.95	\$14,600	(\$9,978.95)	-68%
235-PROFESSIONAL FEES	\$60,985.53	\$15,926.11	\$46,232	\$30,305.89	66%
239-TRAINING & EDUCATION	\$2,354.12	\$1,855.22	\$5,840	\$3,984.78	68%
255-VEHICLE REPAIR	\$231.21	\$2,474.47	\$973	(\$1,501.47)	-154%
267-AVL MAINTENANCE	\$2,237.20	\$1,643.82	\$2,355	\$711.18	30%
274-INSURANCE	\$2,835.39	\$2,455.13	\$2,700	\$244.87	9%
511-GOODS AND SUPPLIES	\$12,061.24	\$7,599.43	\$6,813	(\$786.43)	-12%
521-FUEL & OIL	\$2,855.78	\$1,005.36	\$2,920	\$1,914.64	66%
TOTAL EXPENDITURES	\$275,655.86	\$233,278.01	\$376,179	\$142,900.99	38%
SURPLUS	(\$246,323.81)	(\$64,789.22)	(\$281,179)	\$216,389.78	-77%

**MD of Mackenzie
63-Agriculture
August 31, 2004**

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
420-SALES OF GOODS & SERVICES			\$1,000	(\$1,000.00)	-100%
560-RENTAL & LEASE REVENUE	\$9,800.00	\$1,779.00	\$7,500	(\$5,721.00)	-76%
840-PROVINCIAL GRANTS	\$44,000.00	\$49,473.00	\$46,000	\$3,473.00	8%
TOTAL REVENUE	\$53,800.00	\$51,252.00	\$54,500	(\$3,248.00)	-6%
EXPENDITURE					
110-WAGES & SALARIES	\$82,346.47	\$55,177.73	\$96,589	\$41,411.27	43%
132-BENEFITS	\$10,239.45	\$7,493.34	\$11,049	\$3,555.66	32%
136-WCB CONTRIBUTIONS	\$1,580.06				
151-HONORARIA	\$5,989.86	\$3,125.00	\$7,125	\$4,000.00	56%
211-TRAVEL & SUBSISTENCE	\$10,073.59	\$3,888.16	\$9,499	\$5,610.84	59%
214-MEMBERSHIP/CONFERENCE FEES	\$2,886.00	\$660.00	\$1,460	\$800.00	55%
215-FREIGHT	\$322.72				
217-TELEPHONE	\$835.54	\$594.25	\$1,071	\$476.75	45%
221-ADVERTISING	\$1,987.70	\$1,238.19	\$2,433	\$1,194.81	49%
223-SUBSCRIPTIONS & PUBLICATIONS	\$100.94				
233-ENGINEERING CONSULTING	\$43,902.29	\$29,679.14	\$53,532	\$23,852.86	45%
239-TRAINING & EDUCATION	\$1,635.04	\$3,735.07	\$1,947	(\$1,788.07)	-92%
253-EQUIPMENT REPAIR	\$1,243.83	\$1,913.71	\$1,945	\$31.29	2%
255-VEHICLE REPAIR	\$2,020.07	\$300.11	\$2,433	\$2,132.89	88%
259-STRUCTURAL R&M (ROADS, SEWERS, WATE	\$310,582.40	\$137,758.87	\$315,350	\$177,591.13	56%
262-BUILDING & LAND RENTAL			\$973	\$973.00	100%
263-VEHICLE & EQUIPMENT LEASE OR RENTAL	\$2,972.57		\$2,677	\$2,677.00	100%
266-COMMUNICATIONS	\$762.67	\$547.67	\$973	\$425.33	44%
274-INSURANCE	\$8,190.93	\$7,147.49	\$7,440	\$292.51	4%
511-GOODS AND SUPPLIES	\$5,684.02	\$3,802.89	\$8,516	\$4,713.11	55%
521-FUEL & OIL	\$13,649.49	\$2,012.83	\$10,706	\$8,693.17	81%
531-CHEMICALS/SALT	\$15,868.74	\$22,658.00	\$24,333	\$1,675.00	7%
735-GRANTS TO OTHER ORGANIZATIONS	\$30,200.00	\$30,200.00	\$32,000	\$1,800.00	6%
763-CONTRIBUTED TO CAPITAL RESERVE	\$250,000.00		\$150,000	\$150,000.00	100%
TOTAL EXPENDITURES	\$803,074.38	\$311,932.45	\$742,051	\$430,118.55	58%
SURPLUS	(\$749,274.38)	(\$260,680.45)	(\$687,551)	\$426,870.55	-62%

MD of Mackenzie
64-Veterinary Service
August 31, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
560-RENTAL & LEASE REVENUE	\$1,950.00				
TOTAL REVENUE	\$1,950.00				
EXPENDITURE					
151-HONORARIA	\$143.52		\$750	\$750.00	100%
211-TRAVEL & SUBSISTENCE		\$19.62	\$389	\$369.38	95%
235-PROFESSIONAL FEES	\$69,054.77	\$83,285.67	\$103,500	\$20,214.33	20%
543-NATURAL GAS	\$830.89				
544-ELECTRICAL POWER	\$2,466.27				
TOTAL EXPENDITURES	\$72,495.45	\$83,305.29	\$104,639	\$21,333.71	20%
SURPLUS	(\$70,545.45)	(\$83,305.29)	(\$104,639)	\$21,333.71	-20%

**MD of Mackenzie
66-Subdivision
August 31, 2004**

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
424-SALE OF LAND	\$54,869.85	\$15,149.98	\$183,200	(\$168,050.02)	-92%
TOTAL REVENUE	\$54,869.85	\$15,149.98	\$183,200	(\$168,050.02)	-92%
EXPENDITURE					
221-ADVERTISING	\$20.60	\$663.26	\$973	\$309.74	32%
235-PROFESSIONAL FEES	\$10,106.51		\$2,433	\$2,433.00	100%
763-CONTRIBUTED TO CAPITAL RESERVE			\$159,700	\$159,700.00	100%
764-CONTRIBUTED TO OPERATING RESERVE	\$24,678.23				
992-COST OF LAND SOLD	\$20,064.51		\$20,000	\$20,000.00	100%
TOTAL EXPENDITURES	\$54,869.85	\$663.26	\$183,106	\$182,442.74	100%
SURPLUS		\$14,486.72	\$94	\$14,392.72	15311%

MD of Mackenzie
71-Recreation Boards
August 31, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
920-CONTRIBUTED FROM CAPITAL RESERVE	\$30,000.00				
TOTAL REVENUE	\$30,000.00				
EXPENDITURE					
710-GRANTS TO LOCAL GOVERNMENTS	\$99,904.00	\$99,904.00	\$99,904		
735-GRANTS TO OTHER ORGANIZATIONS	\$500,350.00	\$491,670.93	\$606,656	\$114,985.07	19%
763-CONTRIBUTED TO CAPITAL RESERVE	\$30,000.00				
TOTAL EXPENDITURES	\$630,254.00	\$591,574.93	\$706,560	\$114,985.07	16%
SURPLUS	(\$600,254.00)	(\$591,574.93)	(\$706,560)	\$114,985.07	-16%

MD of Mackenzie
73-Tourism
August 31, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
930-CONTRIBUTION FROM OPERATING RESERV	\$13,000.00				
TOTAL REVENUE	\$13,000.00				
EXPENDITURE					
214-MEMBERSHIP/CONFERENCE FEES	\$9,579.00	\$9,579.00	\$9,526	(\$53.00)	-1%
221-ADVERTISING		\$27.62	\$2,239	\$2,211.38	99%
511-GOODS AND SUPPLIES	\$4,087.19	\$7,228.00	\$4,867	(\$2,361.00)	-49%
764-CONTRIBUTED TO OPERATING RESERVE	\$10,912.81				
TOTAL EXPENDITURES	\$24,579.00	\$16,834.62	\$16,632	(\$202.62)	-1%
SURPLUS	(\$11,579.00)	(\$16,834.62)	(\$16,632)	(\$202.62)	1%

MD of Mackenzie
74-Library Service
August 31, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
EXPENDITURE					
710-GRANTS TO LOCAL GOVERNMENTS	\$7,165.00	\$7,165.00	\$7,165		
735-GRANTS TO OTHER ORGANIZATIONS	\$75,000.00	\$115,000.00	\$115,000		
TOTAL EXPENDITURES	\$82,165.00	\$122,165.00	\$122,165		
SURPLUS	(\$82,165.00)	(\$122,165.00)	(\$122,165)		"

**MD of Mackenzie
85-Requisitions
August 31, 2004**

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
EXPENDITURE					
747-SCHOOL FOUNDATION PROGRAMS	\$6,184,600.65	\$3,247,960.63	\$6,490,221	\$3,242,260.37	50%
750-SENIORS FOUNDATION	\$337,394.24	\$243,819.75	\$325,093	\$81,273.25	25%
TOTAL EXPENDITURES	\$6,521,994.89	\$3,491,780.38	\$6,815,314	\$3,323,533.62	49%
SURPLUS	(\$6,521,994.89)	(\$3,491,780.38)	(\$6,815,314)	\$3,323,533.62	-49%

MD of Mackenzie
97-Other Transfers
August 31, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
EXPENDITURE					
763-CONTRIBUTED TO CAPITAL RESERVE	\$387,209.85				
764-CONTRIBUTED TO OPERATING RESERVE	\$387,209.86				
TOTAL EXPENDITURES	\$774,419.71				
SURPLUS	(\$774,419.71)				

MD of Mackenzie -Capital Project Monthly Report - 2004

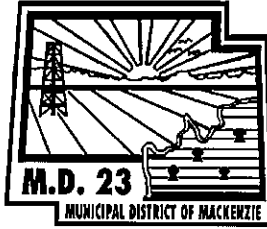
Department	Project Number	Grant eligible amount	Total budget	Actual cost-to-date	Variance	\$	Estimated % of completion	Estimated completion date	Comment
Administration									
PC's, Peripherals & Equipment	6-12-30-01		20,290	19,583.17		707			Completed
Portable PC	6-12-30-02		7,282	-		7,282			Project to start after election
NT Server	6-12-30-03		14,835	14,992.21	-	157			Completed
Furniture & Equipment	6-12-30-04		3,932	2,095.67		1,836			Purchased TV and a fridge
FV MD Office - Paving	6-12-30-05		60,194	59,685.51		508	100%		Completed
FV MD Office - Landscaping	6-12-30-06		5,808	6,184.83	-	377	100%		Completed
R.E.D.I.	6-12-00-07		66,211	24,461.55		41,749			2003CF
Total			178,552	127,002.94		51,549			
Fire Services									
Training Lot Development	6-23-30-01		9,709			9,709		September	Hauled in fill material
Mezzanine - FV Fire Hall	6-23-30-02		9,709			9,709		December	Did not start - applied for grant
Hazardous Materials Unit	6-23-30-03		9,709			9,709		September	December 9/03 addition Motion 04-010, scheduling meeting with HL to finalize the agreement; looking into a possibility to enter into Mutual Aid Agreement
Ice/Water Rescue	6-23-30-04	2,675	5,194			5,194		September	2003CF, FV Fire Dep. is working on this.
Fire Trailer & Storage Shed	6-23-30-05		6,818	1,052.91		5,765		September	Near completion.
Emergency Reserve	reserve contribution		150,000			150,000			
Total			191,139			191,139			
Ambulance Services									
Evacuation Sidewalk - LC	6-25-40-01		7,282			7,282		October	Construction to start soon
Ambulance Facility Renovations - FV	6-25-30-02		9,709	12,952.33	-	3,243			Completed
Concrete Pad Replacement - LC Amb	6-25-40-03		6,796			6,796		October	Construction to start soon
Regional Dispatch Equipment	6-25-40-04	30,000	41,700	31,590.77		10,109		September	Near completion.
Total			65,487	44,543.10		20,944			
Enforcement									
Office Renovations	6-26-40-01		2,718	642.67		2,075	100%		Completed
Office Equipment	6-26-40-02		2,913	2,507.35		406	100%		Completed
Quad Replacement	6-26-40-03		7,767	7,720.00		47	100%		Completed
Total			13,398	10,870.02		2,528			
Transportation									
FV Walking Trails (budget includes 2003 CF)	6-32-30-01		35,562	2,700.00		32,862			Community is raising funds
LC Walking Trails	6-32-40-02		20,000	49,593.24	-	29,593			Completed paving.
Zama Walking Trails (budget includes 2003 CF)	6-32-50-03		40,000			40,000			Did not start
Equipment Shelter - Fort Vermilion	6-32-30-04		24,272	25,994.60	-	1,723	100%	June	Completed .

Department	Project Number	Grant eligible amount	Total budget	Actual cost-to-date	Variance	\$	Estimated % of completion	Estimated completion date	Comment
Street Lighting	6-32-30-05		29,126			29,126		September	In progress
Salt Shed - Zama	6-32-50-06		19,417					October	Did not start
Upgrades to AT Shop.	6-32-30-07		38,835	44,820.13	-	5,985	100%	July	Completed
94th Avenue Servicing - LC	6-32-40-59	85,000	1,489,000	10,450.12		1,478,550	10%	October	In progress
Melvin River Gravel Pit Reclamation	6-32-40-60		25,000	18,543.28		6,457	100%	August	Completed
Bridge file 74852-Bear River Bridge	6-32-40-61	30,757	31,855						approved August 24th meeting
Parks & Recreation:									
Contribution to Reserve	reserve contribution		25,000			25,000			
Zama Playground	6-32-50-08		54,000			54,000			Did not start
La Crete Hill Park	6-32-40-09		8,738	7,549.17		1,189	100%	August	Completed
La Crete Skateboarding Park	6-32-40-58		21,200	21,200.00		-	100%		50/50 matching grant to LC Recreation board for construction of skateboarding park. April 20/04 addition - Motion 04-267 - Completed
Vehicle & Equipment:									
Patrol Vehicle	6-32-30-10		48,544			48,544			Cancelled
Grader Replacement	6-32-30-11		262,136	268,900.93	-	6,765	100%		Completed
Cab & Chassis	6-32-30-12		49,700	37,671.11		12,029	100%		Completed
4 Trucks @ \$30,000 each	6-32-30-13		116,505	117,803.60	-	1,299	100%		Completed
Minor Small Equipment	6-32-30-14		19,580	19,804.91	-	225	100%		Completed
Hydraulic Windrow Eliminator	6-32-30-15		23,301	24,986.41	-	1,685	100%		Completed
Utilities Trailer	6-32-30-16		12,621	13,057.00	-	436	100%		Completed
15' Wing Mower	6-32-30-17		19,417	18,923.17		494	100%		Completed
Tandem Truck	6-32-30-18		145,631	151,166.50	-	5,536	100%		Completed
Contribution to Reserve	reserve contribution		485,000			485,000			
Roads Reserve:									
Shoulder Pulls	6-32-30-19		152,427	167,767.18	-	15,340	100%		Completed
Assumption Bypass	6-32-30-20		147,577	12,245.54		135,331	25%	Nov.30/04	Preliminary engineering underway
94th Avenue East Paving - LC	6-32-30-21	394,733	1,126,893	22,231.07		1,104,662	10%	October	Stage 1&2 awarded to Ruel Bros. Contractor commenced work on a road upgrading project.
TWP 109-0 RR15-2 to RR15-4A	6-32-30-22		157,767	8,983.50		148,784	10%	September	Survey is complete, construction has commenced
RR 17/2 south of Blue Hills WTS	6-32-40-23		94,660	85,988.40		8,672	100%	September	Completed
Lighter Curve at RL Road Eastern Curve	6-32-30-24		160,194	4,615.99		155,578	25%	Dec 31/04	Construction is underway
Blue Hills Road	6-32-40-25	3,502,000	3,502,000			3,502,000	0%		Grant was not approved, the project is not going ahead
Heliport Road	6-32-20-26		100,000			100,000	0%		Waiting for petition from land owners
W1/2 26-109-15-5 (Stella Pashko)	6-32-30-27		58,252	18,965.85		39,286	10%	Sept.15/04	Construction is underway
Access to NW 25-104-18-5 (Driedger)	6-32-40-28		29,126	29,711.33	-	585	100%		Completed
Access to NE 25-105-15-5 (Zimmerman)	6-32-40-29		29,126	28,768.50		358	100%		Completed

Department	Project Number	Grant eligible amount	Total budget	Actual cost-to-date	Variance	Estimated % of completion	Estimated completion date	Comment
Access to NE 30-106-13-5 (Neustaeter)	6-32-40-30		29,126	22,106.41	7,020	100%	August	Completed
Access to W 11-105-16-5 (Friesen)	6-32-40-31		29,126	40,280.34	-	11,154	100%	Completed
RR 15-0 from TWT105-2A to 105-3 (new)	6-32-40-32		31,553	17,821.00	13,732	80%	Sept.15/04	Near completion
Sidewalk - 108 Street in LC	6-32-40-33		11,650	633.38	11,017	10%	September	Tender awarded to Ruel Brothers Construction
Sidewalk Install - Vanguard Realty-extra width	6-32-40-34		18,447		18,447	0%		To be paid when developer completes construction
J.L. Investment Tie in	6-32-40-35		36,893	1,092.00	35,801	100%	August	Completed
Vanguard Realty-curb, gutter and sidewalk	6-32-40-36		165,049		165,049			Developer will pay full cost, not cost to MD
LC 101 Avenue (from 100 St to 101 St)	6-32-40-37	106,980	250,485	11,118.89	239,366	50%	October	Tender awarded to Ruel Brothers Construction. Underground work and base have been completed. Concrete contractor to commence work middle of September.
LC 99 Avenue (from 100 At to 101 St)	6-32-40-38		227,184	11,118.92	216,065	50%	October	Tender awarded to Ruel Brothers Construction. Underground work and base have been completed. Concrete contractor to commence work mid. of September.
Waterline repl.& St. work - 50 Ave FV	6-32-30-39	182,764	563,107	115,132.07	447,975	60%	October	Waterline replacement is completed; road work to start soon.
Waterline repl.& St. work - Mack. Housing	6-32-30-40	248,872	514,563	452,769.76	61,793	60%	October	Waterline replacement is completed; road work to start soon.
FV 53rd St. from River Road to 49 Ave	6-32-30-41		334,951	9,571.34	325,380	10%	October	Road work to start soon.
JL Investments Phase 3	6-32-40-57		111,650	639.61	111,010	100%		Completed, waiting for invoice
Annual Road Reserve Contribution	reserve contribution		500,000		500,000			
Gravel Reclamation Reserve	reserve contribution		30,000		30,000			
2003 Carryforward Projects:					-			
Rosenberger Drainage - total project cost is \$1,227,766 - per agreement PMB 145/03 - 2004 amendment; \$609,091 budget represents funds not spent in 2003 and carried forward to 2004; cost-to-date represents funds spent in 2004 fiscal year. Please note that original \$1,500,000 budget was an estimate.	6-32-30-42	609,091	609,091	69,422.43	539,669		Sept 30/04	All bridge file crossings have been completed, the channel on the north project limits is complete, the erosion control structure at the north end of Line 3 will be constructed once the design is approved by AB Environment and AB Transportation. This will be added to the contract. Grass seeding will be done when channel cleanup is completed. Estimated completion date is September 30th. Rosenberger Drainage Line 3- this is the day labour portion of the project. Construction has commenced on the final grading of the channel. Estimated completion date is September 15th
GIS	6-32-30-43		29,126	11,319.00	17,807	50%	Dec 31/04	In progress
Equipment Shelter	6-32-30-46		2,491	1,137.27	1,354	100%	September	Completed
Bridge Repairs	6-32-30-47	125,000	263,977	8,646.73	255,330	10%	October 30/04	Mile 11 bridge construction to commence soon.
Street Lighting	6-32-30-48		29,126		29,126	10%	Ocotber 15/04	La Crete hamlet - work is in progress
RV Dump in La Crete	6-32-30-49		1,419		1,419	100%		Completed
Gravel Exploration	6-32-30-50		82,078	23,682.61	58,395		Ongoing	In progress
FV Shop	6-32-30-51		17,715	18,492.00	-	777	100%	Completed
Bridge - BF 78212	6-32-30-52	512,551	550,077	537,239.86	12,837	100%		Completed

Department	Project Number	Grant eligible amount	Total budget	Actual cost-to-date	Variance	Estimated % of completion	Estimated completion date	Comment
Playground - Mackenzie Housing	6-32-30-54		7,013		7,013		September	In progress
SE 21-109-15-5 - David Driedger	6-32-30-55		14,291	2,666.31	11,625	100%		Completed
Slide area along River Road	6-32-30-56		150,485	131,906.36	18,579	100%		Completed
Total			13,213,135	2,699,237.82	10,513,897			
Airport								
Zama Airport Upgrade	6-33-50-01		48,544		48,544			2003CF - subject to the Regional Airport Management study - waiting for recommendations.
Total			48,544		48,544			
Water Services								
Cathodic Protection Program	6-41-30-01		14,563		14,563		September	In progress
Water Mains Maintenance - LC	6-41-30-02		29,126	17,397.14	11,729	95%	September	This project has been reallocated to La Crete and Zama inflow corrective measures. La Crete - water line maintenance is completed. The maintenance work in Zama to commence in September.
Hydrant Flow Recorder	6-41-30-03		5,825		5,825			Item to be deleted
La Crete Water System Upgrade	6-41-40-04		9,926,940	2,441,940.90	7,484,999	20%	May/2005	Installation of supply line, construction of WTP building and the well are underway. Sewer and water servicing to the building awarded to Neudorf Trenching; scheduled to begin construction work soon.
Zama Water Study	6-41-50-05		53,350	26,666.27	26,684	50%		
Total			10,029,804	2,486,004.31	7,543,800			
Sewer Services								
Sludge Removal & Berm Repair - LC	6-42-40-01		48,544	57,285.00	- 8,741	100%		Completed
Evaporative Cell - Zama	6-42-50-02	47,850	63,800		63,800			Project is under the Zama pilet study.
Replacement of Valves at Lagoons - FV	6-42-30-03		24,272		24,272			In progress.
Total			136,616	57,285.00	79,331			
Garbage Services								
Metal Recycling	6-43-30-01		20,388	12,152.00	8,236	100%		Completed
6 Cubic Yard Bins	6-43-30-02		29,126		29,126	50%	Sept.30/04	Purchased, waiting for delivery
Regional Landfill-88 Connector-Fes. Study	6-43-30-03		23,013		23,013			Letter has been sent to Mackenzie Regional Waster Commission
Tire Marshaling Area								In progress
Total			49,514	12,152	37,362			
Agricultural Services								
High Level East Drainage	6-63-30-01	256,223	397,172	34,310.05	362,862		Nov.30/04	High Level East Phase I: This project is completed High Level East Phase II: EXH is doing a detailed design on the channel realignment and will be submitting it to Ab.Environment for approval. The project will then be advertised for tender. Expected completion date is November 30th.
Rosenberger Drainage Line 5	6-63-30-02		37,646	817.50	36,829		Sept. 30/04	To be funded from drainage reserve, added March 9/04 by Motion 04-136. EXH is preparing a detail design. Construction to begin late summer.

Department	Project Number	Grant eligible amount	Total budget	Actual cost-to-date	Variance	\$ Estimated % of completion	Estimated completion date	Comment
Blue Hills Drainage	6-63-30-03		47,500	38,725.76	8,774	80%	Sept. 15/04	Blue Hills Drainage: project is 80% complete. This includes all earthworks, grass seeding and inlets. All that remains is installing riprap on dropstructures and sideslopes. We are currently waiting for prices from a contractor to process this rock from M.D. owned pits as this will be a tremendous cost saving. Estimated completion date is September 15th.
Contribution to Drainage Reserve	reserve contribution		150,000		150,000			
Total			632,318	73,853.31	558,465			



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	September 8, 2004
Presented By:	Mike Savard, Director of Operational Services
Title:	Crop Damage Policy
Agenda Item No:	9. 2)

BACKGROUND / PROPOSAL:

In previous years, the MD has been entering into backslope and right of way agreements with landowners adjacent to municipal construction projects to enter privately owned land. These agreements include compensation for damage to their crops. Currently, there is no policy outlining compensation rates.

A policy was drafted and brought to council at the July 13 Council Meeting. Council requested that the PW-035 Crop Damage Compensation be tabled to allow administration to solicit information from other municipalities.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

It has been MD practice to compensate landowners for crop damage as follows:

- \$200 per acre for damage to cereal, pulse or seed crop
- \$400 per acre for damage to seeded hay or pasture
- \$50 per acre for damage to native land.

The MD's "Right of Entry Agreement to Backslope" and "Right of Entry Agreement and Agreement for the Taking of Earth Burrow" states these terms in its definition. (see attached)

Research was conducted on municipalities throughout Alberta to see what type of compensation they provide for damaged crops. Eleven (11) municipalities were contacted; seven (7) had no policies or practices for crop damage compensation. Four (4) municipalities had a policy or practice as follows:

Municipality	Policy/Practice
MD of Foothills	No official policy in place. Practice is to compensate landowners \$400 per acre for disturbed lands regardless of the value of the land.
Town of Lacombe	Resolution 02-07. Crop Damage Payment for Backsloping <ul style="list-style-type: none"> • Oil Seed \$250 per acre • Grain \$225 per acre • Tame Hay or Pasture \$240 per acre • Native Hay or Pasture \$120 per acre • Summerfallow \$50 per acre • Brush \$25 per acre
MD of Greenview	No official policy. Practice is to negotiate each case individually based on current market values for the crop involved.
MD of Clearhills	Bylaw No. 37 Compensation for Land use Agreements <ul style="list-style-type: none"> • Native Land \$100 per acre • Cultivated or improved pasture \$200 per acre • Underseeded to hay \$150 per acre Compensation for Burrow Pits \$500 per pit

Research was also done on ten (10) municipalities throughout Saskatchewan. Seven (7) municipalities had no policies or practices to deal with crop damage; three (3) municipalities did, as follows:

Municipality	Policy/Practice
RM of Wilton	Practice is to compensate landowners \$300 per acre for disturbed lands regardless of the value of the land.
RM of Moosimin	Practice is as follows: <ul style="list-style-type: none"> • Where crop damage occurs outside of the right of way, \$150 per acre • Where crop damage occurs within the right of way, \$50 per crop unable to be harvested
RM of Kelvington	Policy R.5 \$150 per acre damaged as a result of road construction projects

No other responses to our inquiries were received. A research through the municipality websites also brought forth no policies relating to this topic.

Based on research conducted on municipalities throughout Alberta, Administration feels that our previous practiced rates are reasonable rates of compensation for damage to crops as a result of municipal construction.

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That Policy PW035 - Crop Damage Compensation be approved as presented.

Author: M. Krahn

Reviewed: 

C.A.O.: 

Municipal District of Mackenzie No. 23

Title	Crop Damage Compensation	Policy No:	PW035
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Purpose

To establish crop damage rates for landowners adjacent to municipal construction projects.

Policy Statement

It is necessary to compensate landowners for crop damage if it is as a result of a municipal project construction.

Guidelines

Where municipal road construction extends beyond the right-of-way in a rural area there is usually crop damage to the existing land. Landowners shall be compensated as follows:

1. \$200.00 per acre for damage to cereal, pulse or seed crop
2. \$400.00 per acre for damage to seeded hay or pasture
3. \$50.00 per acre for damage to native land

Prior to working outside of the right-of-way the municipality shall enter into an agreement with the landowner.

There shall be no compensation for easements or right-of-way agreements within hamlet limits.

	Date	Resolution Number
Approved		
Amended		
Amended		



M.D. OF MACKENZIE NO. 23

P.O. Box 640, Fort Vermilion, Alberta, T0H 1N0
Telephone (780) 927-3718 Fax 927-4266 Public Works (780) 928-3983 Fax 928-3636
=====

Motion # 99-225
Adopted May 26, 1999
File : _____

RIGHT OF ENTRY AGREEMENT TO BACKSLOPE (Municipal District Request)

- (1) **WHEREAS** the Municipal District of Mackenzie No. 23 (hereinafter called "the M.D.") is prepared to carry out certain backsloping operations ; **AND WHEREAS** it is to my benefit and advantage to have my lands backsloped near highways, roadways and other M.D. works;
- (2) **KNOW ALL MEN BY THESE PRESENTS THAT I,** _____
of _____, in the Province of Alberta (hereinafter called "the owner") being the registered owner or entitled to become the registered owner of the following described lands :

hereby authorize the M.D. to enter upon the aforesaid lands to remove trees, brush, soil and other obstructions of every nature whatsoever along the aforesaid highways, roadways and other M.D. works, to slope my said lands in such manner as the M.D. may determine and bring upon my said lands for such purposes all such surveyors, workmen, agents, machinery and equipment as may be necessary for the purpose aforesaid.

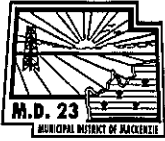
- (3) **I AGREE** to the removal of all fences that may be necessary to enable the M.D. to carry on such sloping services, and agree to the removal and replacement of all functional fences by the M.D.
- (4) **I FURTHER AGREE** to acknowledge **\$200.00** per acre for damage to cereal, pulse or seed crop and **\$400.00** per acre for damage to seeded hay crop, and **\$50.00** per acre for damage to native land shall be paid to the land owner.
 - a) I agree compensation for crop damage to myself (the renter) shall be by the landowner.
 - b) I also agree to accept the total number of acres of crop damage as determined by the road design engineers or the Director of Operational Services.
- (5) a) It is understood and agreed that the M.D. will be responsible for the initial land surface clean-up of large rocks, roots and other debris on the private land(s) affected and such initial clean-up will be undertaken immediately following the completion of any M.D. works or as soon as possible thereafter if circumstances are such that clean-up cannot be undertaken immediately, and,
 - b) It is understood and agreed that the initial land surface clean-up means, removal and disposal of large rocks, roots and other debris from the land surface which is required as a result of the backsloping works, and does not include rocks, roots and other debris brought to the land surface as a result of the cultivation of the land following completion of the backsloping works, and clean-up will be done as much as reasonably possible, with the M.D. road construction equipment used to complete the road construction and/or the backsloping project ; and

- (6) It is understood and agreed that the landowner will sign an Acceptance and Release form following completion of the said backsloping and initial land surface clean-up, and
- (7) It is understood and agreed that the M.D. will seed the disturbed lands to grass/hay and/or legumes within one year after the completion of the backsloping project and cultivation of the land by the landowner, unless other arrangements are made with the owner.
- (8) It is understood and agreed that the owner will be given first offer to refuse or accept any excess soil taken from the adjoining road right of way.
- (9) **IT IS UNDERSTOOD AND AGREED** except as stipulated in paragraph three (3), four(4), five (5) and seven (7) no compensation will be paid to me for any purpose whatsoever and I will have no claim for damages or any other matter or thing for such entry upon my lands, cutting, removal or distribution of earth or other materials or for any operations carried on by the M.D. in connection with such sloping.

IN WITNESS WHEREOF I have hereunto subscribed my name this

_____ day of _____, A.D. 20 _____

(Witness))	(Owner)	
)		AND
(Witness))	(Owner)	
)		AND
(Witness))	(Renter, where applicable)	
)		
		(M.D.)	



MUNICIPAL DISTRICT OF MACKENZIE NO. 23

P.O. Box 640 Fort Vermilion, AB T0H 1N0
Fort Vermilion Telephone (780) 927-3718 Fax (780) 927-4266
La Crete Telephone (780) 928-3983 Fax (780) 928-3636

Motion # _____
Adopted _____
File: _____

RIGHT OF ENTRY AGREEMENT AND AGREEMENT FOR THE TAKING OF EARTH BORROW (Municipal District Request)

- 1) **KNOW ALL MEN BY THESE PRESENTS THAT I,** _____
of Box _____, _____ in the Province of Alberta
(hereinafter called "the owner") being the registered owner or entitled to
become the registered owner of the following described lands:

do hereby, for myself, my heirs, executors, administrators and assigns grant and assign unto the Municipal District of Mackenzie No. 23, the right to enter upon the aforesaid lands to by all such surveyors, workmen, agents, machinery and equipment as may be necessary for the purpose of removing earth from a borrow area upon the said land.

- 2) **I AGREE** to accept **\$200.00** per acre for damage to my cereal, pulse or seed crop and **\$400.00** per acre for damage to my seeded hay crop, and **\$50.00** per acre for damage to my native land, and to accept the total number of acres of crop damage as determined by the road design engineers or the Manager of Public Works.
- 3)
- a) It is understood and agreed that the MD will be responsible for the initial land surface clean-up of large rocks, roots and other debris on the private land(s) affected and such initial clean-up will be undertaken immediately following the completion of any MD works or as soon as possible thereafter if circumstances are such that clean-up cannot be undertaken immediately, and,
 - b) It is understood and agreed that the initial land surface clean-up means, removal and disposal of large rocks, roots and other debris from the land

surface which is required as a result of the taking of earth borrow and construction of haul roads, and does not include rocks, roots and other debris brought to the land surface as a result of the cultivation of the land following completion of the earth borrow works, and that clean-up will be done as much as reasonably possible, with the MD road construction equipment used to complete the road construction and/or the backsloping project; and

- 4) It is understood and agreed that the landowner will sign an Acceptance and Release form following completion of the said taking of earth borrow and initial land surface clean-up, and
- 5) **IT IS UNDERSTOOD AND AGREED** except as stipulated in paragraph two (2), no compensation will be paid to me for any purpose whatsoever and I will have no claim for damages or any other matter or thing for such entry upon my lands, cutting, removal or distribution of earth or other materials or for any operations carried on by the MD in connection with such earth borrow work.

IN WITNESS WHEREOF I have hereunto subscribe my name this

_____ day of _____, A.D. _____

_____) _____
(Witness)) (Owner)

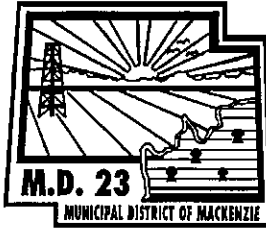
AND

_____) _____
(Witness)) (Owner)

AND

_____) _____
(Witness)) (Renter, where applicable)

(MD)



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	September 8, 2004
Presented By:	Mike Savard, Director of Operational Services
Title:	94th Avenue Paving
Agenda Item No:	9. b)

BACKGROUND / PROPOSAL:

At the July 13, 2004 Council meeting, Council reviewed the tender for the paving of 94th Avenue in La Crete. Motion 04-544 authorized that the contract be awarded for 94th Avenue Stage 1 – 2004 and Stage 2 - 2005 paving to the low bidder, Ruel Brothers. Stage 1 will be completed by October 15th.

The contractor has approached us with a proposal to complete Stage 2 in 2004.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Ruel Bros. is prepared to accept all risks and liabilities associated with the construction of the Urban Stage in 2004 and the scheduling with the other contractors presently involved with 94th Avenue servicing and the water facilities upgrading.

Ben Grimmelt, Division Manager of Ruel Bros., will be in attendance today to discuss the possibility of construction of 94th Avenue Stage 2 – Urban in 2004.

See attached correspondence received from Ruel Bros.

COSTS / SOURCE OF FUNDING:

One of the accounting principles is that the expenditures must be recognized in the period of occurrence. Although Ruel Bros. suggests and prepared to carry the shortfall in funding as a receivable until 2005, MD must setup an accounts payable for it in 2004 in order to be in compliance with Generally Accepted Accounting Principles (GAAP). Therefore the 2005 portion of the project completed in 2004 **must be funded** in 2004.

94 Avenue Paving – urban portion cost is included in MD’s 10-year road construction plan and scheduled for 2005.

2005 project costs budgeted to be funded as follows:
PGRP grant - \$556,600 and Road Reserve funds - \$278,300.

The current 2004 year-end estimate for Road Reserve remaining balance is approximately \$1,600,000.

From our discussion with PGRP representative, Robert Cameron, the 2005 grant funding will be available to MD in 2004 upon payment of invoices and a progress report submission.

RECOMMENDED ACTION:

1. That the construction of 94th Avenue Paving - Stage 2 – Urban be authorized in 2004 with the following condition:
 - a. the intended construction does not conflict with other 94th Avenue MD projects.

2. That the 2004 capital budget be amended by including 94th Avenue Paving - Stage 2 – Urban and the project be funded as follows:

PGRP grant	\$556,600
<u>Road Reserve funds</u>	<u>\$278,300</u>
<u>Total Stage 2 cost</u>	<u>\$834,900</u>

Author: YW	Reviewed:	C.A.O.:	
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**RUEL BROS. CONTRACTING
DIVISION OF E CONSTRUCTION LTD.**

P.O. BOX 6987
PEACE RIVER, ALBERTA T8S 1S7
PHONE: (780) 624-1753 FAX: (780) 624-5225

Job File: 685

August 24, 2004

M.D. of Mackenzie No 23
Box 1690
La Crete AB T0H 2H0

Attention: Mr. Michel Savard
Director of Operational Services

Dear Sir:

Re: La Crete 94th Avenue
MD Of Mackenzie No. 23

As discussed at our pre-construction meeting, it is the intention of Ruel Bros. Contracting to complete construction of both Options 1 and 2 in the 2004 construction season.

We are prepared to discuss any shortfall in funding that the M.D. may have for the 2004 fiscal year and carry it as a receivable until your 2005 budget is approved. We would request that the amount financed by Ruel Bros. Contracting be minimized and the full amount of the grant monies available from outside agencies be applied to the project in 2004.

We are confident that by working together with the MD and EXH Engineering, this project will be a success for all concerned.

If you require further information, please call the undersigned at your convenience.

Sincerely

Ben Grimmelt
Division Manager

BG/swt



**RUEL BROS. CONTRACTING
DIVISION OF E CONSTRUCTION LTD.**

P.O. BOX 6987
PEACE RIVER, ALBERTA T8S 1S7
PHONE: (780) 624-1753 FAX: (780) 624-5225

Job File: 685

August 25, 2004

M.D. of Mackenzie No 23
Box 1690
La Crete AB T0H 2H0

Attention: Mr. Michel Savard
Director of Operational Services

Dear Sir:

Re: La Crete 94th Avenue
MD Of Mackenzie No. 23

As clarification to our previous letter sent August 24, 2004, Ruel Bros. Contracting is prepared to co-ordinate our proposed schedule with any other projects and activities that may arise during the construction of the urban portion of 94th Ave. (Option 2). We would also ensure that through the course of our job that no additional costs be incurred to the MD of Mackenzie No. 23 due to complications that arise from the conflicting scheduled work. Should the project become impossible to complete in 2004, Ruel Bros. is fully prepared to return and finish the work within the original time frame set out in the contract documents (June 15, 2005).

Ruel Bros. will begin construction from 100th Street to 99th Street immediately. The work will consist of storm sewer and concrete installation which is worth approximately \$117,130.00. Ruel Bros. is fully prepared to accept all risks and liabilities associated with this work.

We are confident that by working together with the MD and EXH Engineering, this project will be a success for all concerned.

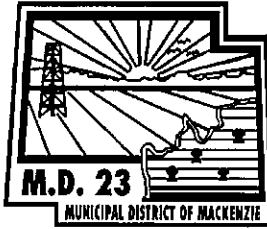
If you require further information, please call the undersigned at your convenience.

Sincerely,

Ben Grimmelt
Division Manager

BG/swt

cc: Ryan Konowalyk, E.I.T., EXH



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	September 8, 2004
Presented By:	Mike Savard, Director of Operational Services
Title:	Rosenberger Drainage Lines 4 & 8
Agenda Item No:	9.c)

BACKGROUND / PROPOSAL:

Rosenberger Drainage Lines 4 & 8 are the only portions of the original Rosenberger Drainage project that still need to be approved for construction. These lines run west and south from the beginning of line 3. It is the Agricultural Service Board's intent to construct a minimal channel in the road ditch of RR 13-4 and TWP Rd 108-0. This would allow the construction to proceed with the use of backsloping agreements, thereby eliminating easement requirements.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

At the August 30, 2004 meeting, it was moved "That the Agricultural Service Board recommends to Council that Rosenberger Drainage Lines 4&8 proceed in 2004, with the project at a reasonable depth and not to exceed a total cost of \$75,000, funded from the Drainage Reserve. The Agricultural Service Board would like construction to begin in September 2004. This project has minimal environmental concerns, which will be alleviated with the use of ditch blocks

COSTS / SOURCE OF FUNDING:

Estimated cost is \$75,000

Currently, there is approximately \$96,000 left in the drainage reserve.

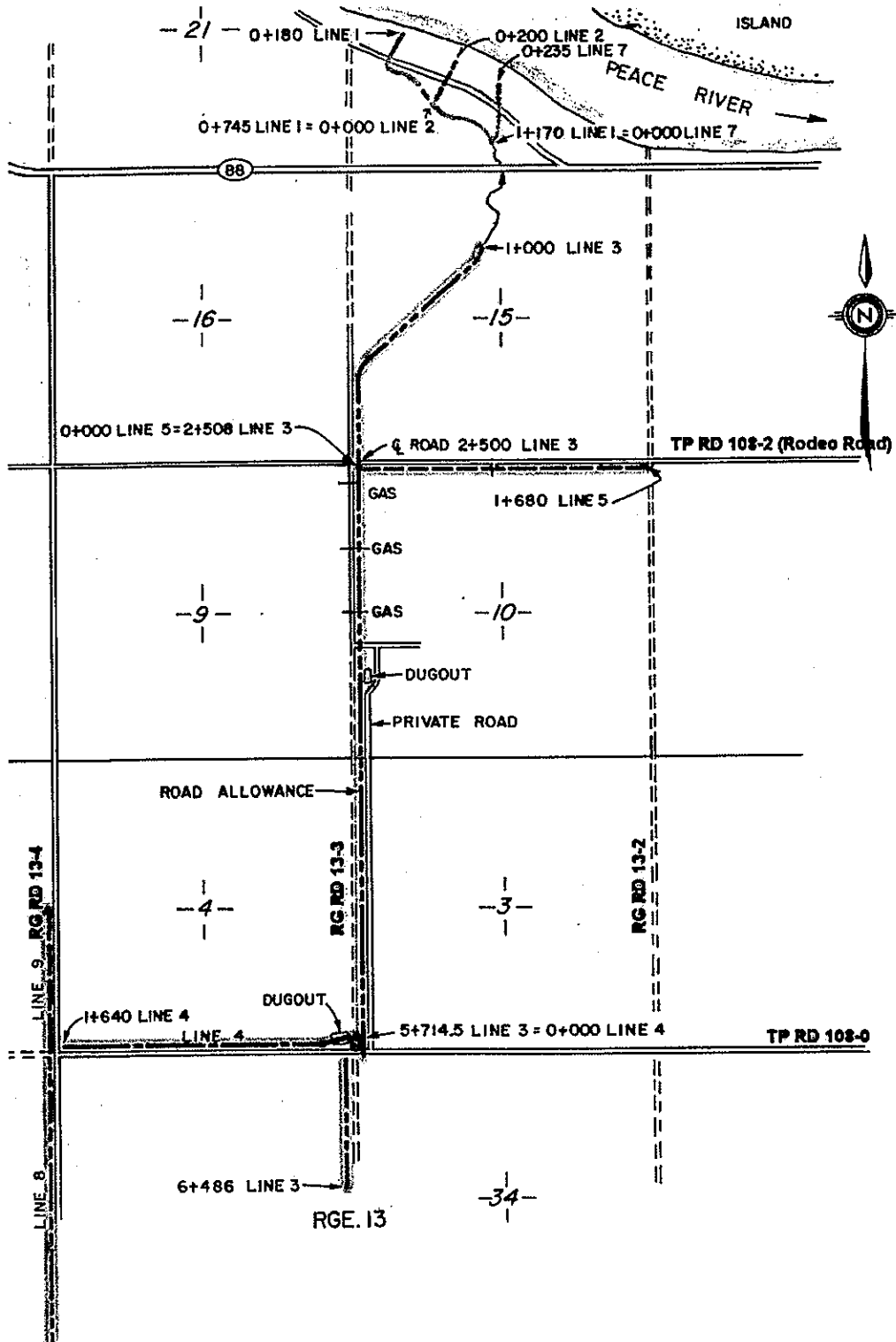
RECOMMENDED ACTION:

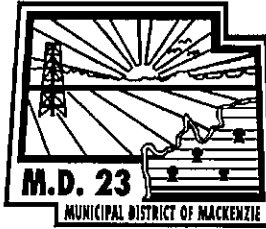
That the 2004 Capital Budget be amended to include Rosenberger Drainage Lines 4 & 8, not to exceed a total cost of \$75,000, funded from the Drainage Reserve.

Author: G. Smith

Review: Operational Services

C.A.O.:





M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	September 8, 2004
Presented By:	Mike Savard, Director of Operational Services
Title:	TWP 109-0 RR15-2 to RR15-4A
Agenda Item No:	9. d)

BACKGROUND / PROPOSAL:

Construction has recently begun on TWP 109-0 RR 15-2 to RR 15-4A and the estimated budget costs of the project will be insufficient in completing the 2 ½ miles of road reconstruction.

Administration anticipates the cost to complete the project will be \$210,000.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING:

2004 Budget	Estimated Cost	Over Budget
\$157,767.00	\$210,000.00	\$52,223.00

Council will need to approve additional funding to complete this project.

RECOMMENDED ACTION:

That the capital budget for the TWP 109-0 RR15-2 to RR15-4A (6-32-30-22) be amended as follows:

- Revised 2004 Budget: \$210,000 funded from Roads Reserve 4-713-32

Author: M. Krahn	Reviewed: 	C.A.O.: 
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9e)

**Report
Director Operational Services**

TO: Harvey Prockiw
FROM: Mike Savard, Director Operational Services
DATE: September 8, 2004

Following is a summary of the Operational Services department during the past month:

Agricultural Services

- **Rosenberger Drainage Phase III**
Construction commenced on July 26, 2004 and is in progress. The channel construction at Ferry Road and all bridge file crossings are complete.
Rosenberger Line 3 had a powerline relocated but it has been recharged as of August 5. The dugout conflicting the channel has also been relocated. Minor cleanup is required; this should be finalized over the next month.
Due to erosion issues on the north end of line 3, a drop structure has been designed. Alberta Transportation is reviewing EXH's design and this will be awarded as extra work to the contract of Phase III once approved.
- **High Level East**
Phase 1 has been completed. Discussions regarding Phase II are ongoing.
- **Blue Hills Drainage**
This project is approximately 80-85% complete; all that is remaining is the installation of riprap on the dropstructures and sideslopes. Estimated completion date is September 15th.

Administration

- **Water Ban**
The water ban in La Crete was lifted on August 25.
- **GIS Coordinator**
With Debbie Durban leaving for Grande Prairie, the department is currently advertising for the GIS Coordinator position.

Capital Projects

La Crete Projects

- **94th Avenue East Paving**
Construction on the rural portion of 94th avenue is underway.
- **94th Avenue Servicing**
The contract for 94th avenue servicing was awarded to Neudorf Trenching with construction to begin in mid-September
- **La Crete Water Treatment Plant Upgrade**
Contract 3 – Offsite servicing was awarded to Neudorf Trenching.
- **Road Improvements**
101st Avenue had some minor delays with the substructure but is now well underway. 99th Avenue was held up while Telus was relocating a line but is again in progress. Administration coordinated the roadwork abating the school in an effort to facilitate the schools parking lot access.

Fort Vermilion Projects

- **Rocky Lane East Curve Revision**
The Rocky Lane curve revision is underway; should be completed this fall.
- **Watermain Replacements**
The Mackenzie Housing and 50 Avenue watermain replacements are approximately 95% done, with a little clean-up left
- **Road Improvements 53 Street from River Road to 49 Avenue**
Road improvements are underway, the storm sewers have been installed. Base work and concrete work are scheduled to commence early September.

Road Construction

- The majority of the new and reconstructed roads have been completed with the exception of the Stella Pashko Road and TWP 109-0 RR15-2 to RR15-4A.
- The Stella Pashko Road is approximately halfway complete, projected to be completed by September 15, on budget.
- Administration will be seeking Council's approval for additional funding to complete TWP 109-0 RR15-2 to RR15-4A. More information will be available at the Council meeting.

Operating Projects and Activities

- **Regravelling**
The Regravelling contract is complete. Administration is in the process of completing regravelling in a number of isolated areas.

Michel Savard
Director of Operational Services

M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	September 7, 2004
Presented By:	Paul Driedger, Director Planning, Emergency and Enforcement Services
Title:	Bylaw 467/04 To Rezone Pt. SW 18-106-14-W5M From Agriculture District 1 "A1" to Highway Development District "HD"
Agenda Item No:	10.

BACKGROUND / PROPOSAL:

The applicant is requesting to re-zone a part of SW 18-106-14-W5M from Agricultural District 1 "A1" to Highway Development "HD".

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The applicant would like to rezone the above mentioned property to accommodate automotive sales.

The MD Land Use Bylaw Highway Development District "HD" allows for:

5.4.A HIGHWAY DEVELOPMENT DISTRICT "HD"

The general purpose of this district is to regulate development adjacent to primary and secondary highways. Development should be restricted to that which is required to serve the motoring public.

A. PERMITTED USES

- (1) Extensive agriculture and farm building.

B. DISCRETIONARY USES

- (1) Ancillary building and use.
- (2) Automobile sales (Bylaw 226/00)
- (3) Bulk fuel sales.
- (4) Convenience store.
- (5) Highway maintenance yard.
- (6) Institutional and public use.

Author: 

Reviewed: 

C.A.O.: 

- (7) Motels, hotel.
- (8) Public use.
- (9) Recreation vehicle park.
- (10) Restaurant
- (11) Security suite.
- (12) Service station. (Bylaw 181/99)

C. MINIMUM LOT AREA

- (1) As required by Council.

D. MINIMUM FRONT YARD SETBACK

As specified by the transportation approving authority, but in no case less than 40.8 metres (134 feet) from the edge of the highway right of way.

E. MINIMUM SIDE YARD SETBACK OR REAR YARD

15.2 metres (50 feet) or as determined by the Development Officer.

F. ADDITIONAL REQUIREMENTS


The Development Officer may decide on such other requirements as are necessary having due regard to the nature of a proposed development and the purpose of this District.

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION (by originator):

That first reading be given to Bylaw 467/04 being a Land Use Bylaw amendment to rezone Pt. SW 18-106-14-W5M from Agriculture District 1 "A1" to Highway Development District "HD".

Author: 	Reviewed: 	C.A.O.:
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BYLAW NO. 467/04

**BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23 LAND USE BYLAW**

WHEREAS, the Municipal District of Mackenzie No. 23 has adopted the Municipal District of Mackenzie Land Use Bylaw, and

WHEREAS, the Municipal District of Mackenzie No. 23 has a General Municipal Plan adopted in 1995, and

WHEREAS, the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, has deemed it desirable to amend the Municipal District of Mackenzie No. 23 Land Use Bylaw to permit Highway Development on the subject property within the Municipal District of Mackenzie No. 23.

NOW THEREFORE, THE COUNCIL OF THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

- 1. That the land use designation of the subject parcel known as Part of SW 18-106-14-W5M in the Municipal District of Mackenzie No. 23 be amended from Agricultural District 1 "A1" to Highway Development District "HD", as shown in Schedule "A" hereto attached.**

First Reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Second Reading given on the _____ day of _____, 2004.

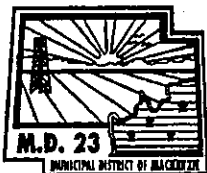
Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant



LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. 467/04

NAME OF APPLICANT <u>SIMON PETERS</u>		
ADDRESS <u>Box 765</u>		
TOWN <u>LA CRETE, AB</u>		
POSTAL CODE <u>TOM 2M0</u>	PHONE (RES.) <u>928-2417</u>	BUS.

COMPLETE IF DIFFERENT FROM APPLICANT

NAME OF REGISTER OWNER		
ADDRESS		
TOWN		
POSTAL CODE	PHONE (RES.)	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS. <u>PC. SW</u>	SEC. <u>18</u>	TWP. <u>106</u>	RANGE <u>14</u>	M. <u>5</u>	OR	PLAN	BLK	LOT
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LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: A1 TO: HD

REASONS SUPPORTING PROPOSED AMENDMENT:

RETONE A PART OF THE EXISTING SUBDIVISION (TOTAL ± 10.5A)
FROM AGRICULTURAL DISTRICT TO HIGHWAY DEVELOPMENT
DISTRICT TO ACCOMMODATE AUTOMOBILE SALES!

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ 150.⁰⁰ RECEIPT NO. 34911

[Signature]
APPLICANT

Aug. 23, 2004
DATE

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

[Signature]
REGISTERED OWNER

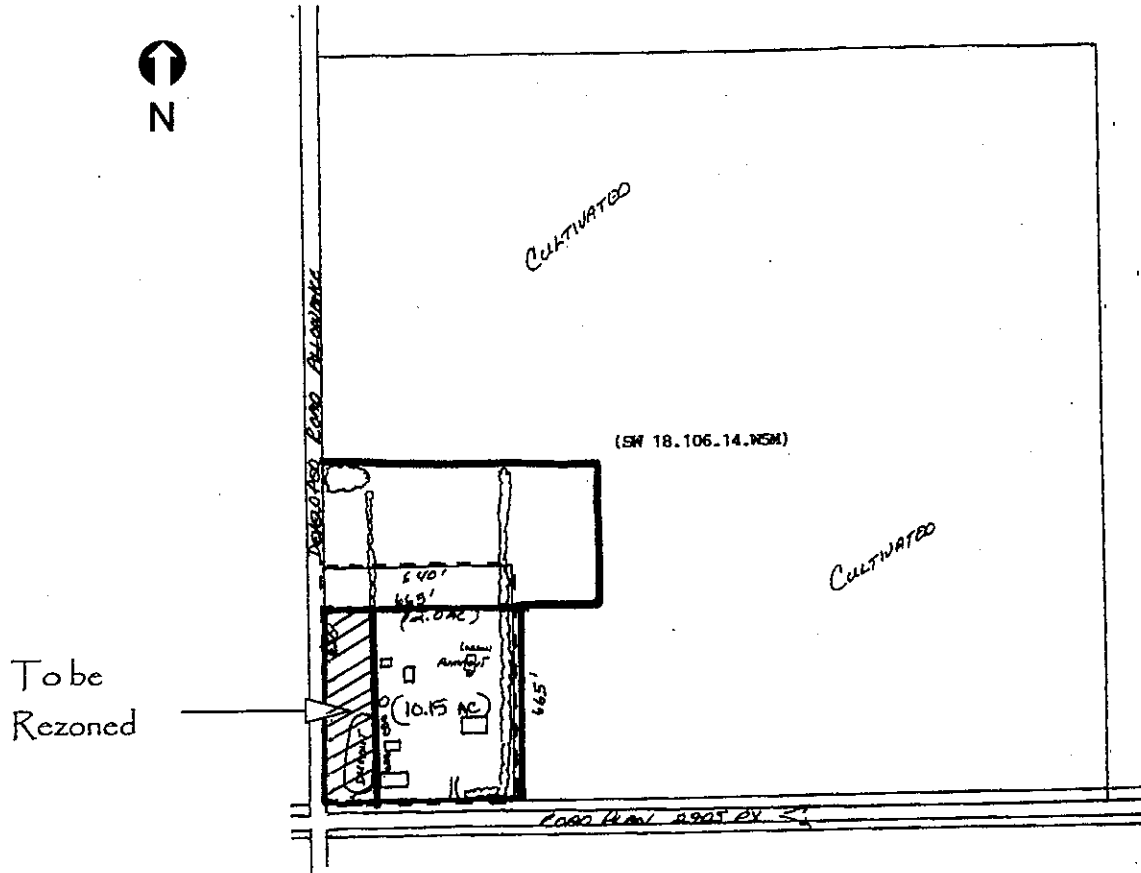
DATE

BYLAW No. 467/04

SCHEDULE "A"

1. That the land use designation of the following property known as:

Pt. of SW 18-106-14-W5M be amended from Agricultural 1 "A1" to Highway Development "HD".



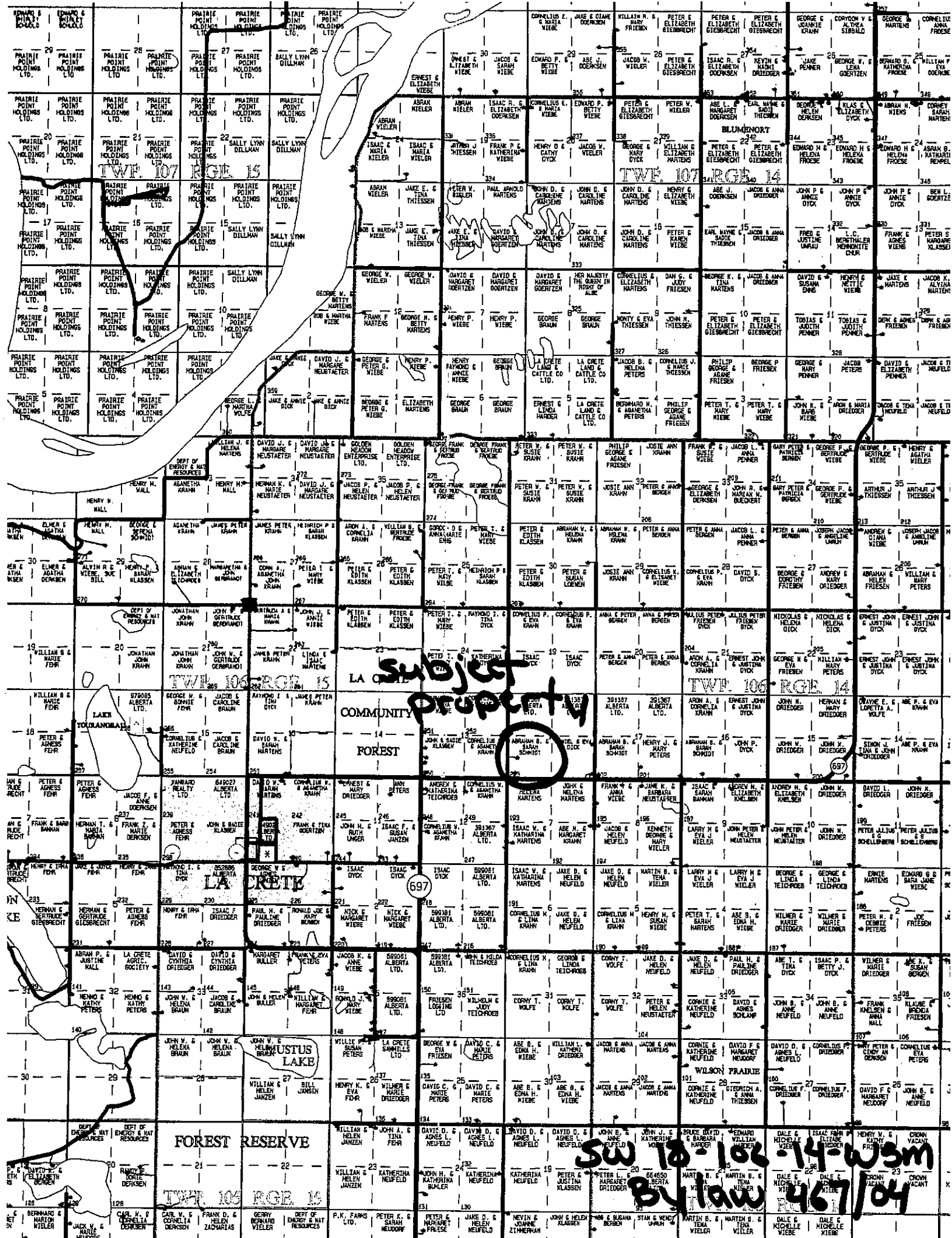
From: Agricultural District 1 "A1" to

To: Highway Development "HD"

Bill Neufeld, Reeve

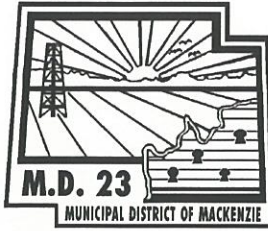
Barb Spurgeon, Executive Assistant

EFFECTIVE THIS _____ DAY OF _____, 2004.



Subject Property

SW 18-106-14-W3M
Bylaw 2467/04



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	September 8, 2004
Presented By:	Paul Driedger, Director of Planning, Enforcement and Emergency Services
Title:	Road Closure Request Along the South ½ 3 & 4-108-12-W5M
Agenda Item No:	10.

BACKGROUND / PROPOSAL:

We have received a request to close the road allowance adjacent to the south ½ of 3 & 4-108-12-W5M. The applicant request that the road allowance be closed and given to him since he has provided land for a road adjacent to the north ½ 3 & 4-108-12-W5M.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The subject road allowances are located east of Highway 88. There is a forced road one mile north of the requested road closure. Looking at the map, there seems to be no reason why the subject road allowance could not be used for a road in the future since there is farming on all the adjacent lands.

The Planning and Development Department and Operational Services Department are **not** in favour of closing this road allowance for the following reasons:

1. The road allowance is part of the regular road grid system. There is a forced road one mile north but there is no reason to believe that this road allowance will never be required.
2. The subject road allowances may be required in the future.
3. Closure of the road allowance restricts public use.
4. Once a road allowance is closed and sold and a need arises to construct a road, the MD would have to enter into land negotiations to buy back the road allowance.

Author: 

Reviewed: 

C.A.O.: 

5. Road closures are extremely expensive and it is a lengthy process. The landowner is requesting that the closed road allowance be provided to him at no cost, which would leave the MD responsible for all costs. It is unreasonable to expect ratepayers to pick up the cost of closing a road that may well be needed in the future.

The entire province of Alberta has an established road grid system. This system serves a dual purpose; it allows public access to each quarter section of land and it allows roads to be constructed in an orderly fashion.

Closing any of these established road allowances restricts not only the present but also future road building and public access. Council must consider the long-term affects; will a road be required in this location within the next 50 – 100 years? Will there ever be any need for the public to use the road allowances?

Road closures should only be considered if it is absolutely proven that the road allowance will never be required.

Option 1

That the landowner be advised to apply to the MD for road licensing agreements, which would allow him to farm the road allowance but would not give him ownership.

Option 2

That a road closure bylaw be drafted to close and sell the road allowance adjacent to the south ½ of 3 & 4-108-12-W5M.

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the landowner be advised to apply to the Municipal District of Mackenzie for a road licensing agreement, which would allow him to farm the road allowance but would not give him ownership.

Author: 	Reviewed: 	C.A.O.:
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ast. Paul fx=9283636

August 11, 2004

MD-23

Fort Vermilion, AB

re-road allowance closure

Dear Sir / Madam

I am writing to ask you to close the road allowance that runs along the south side of my property, Sections 3 & 4 -108-12-W5. This road allowance is no longer needed as I provided land on the north of the same sections for the road that is presently there. This land along the north side was provided at no cost, therefore I would expect the south allowance to be added to my land for the same dollar value.

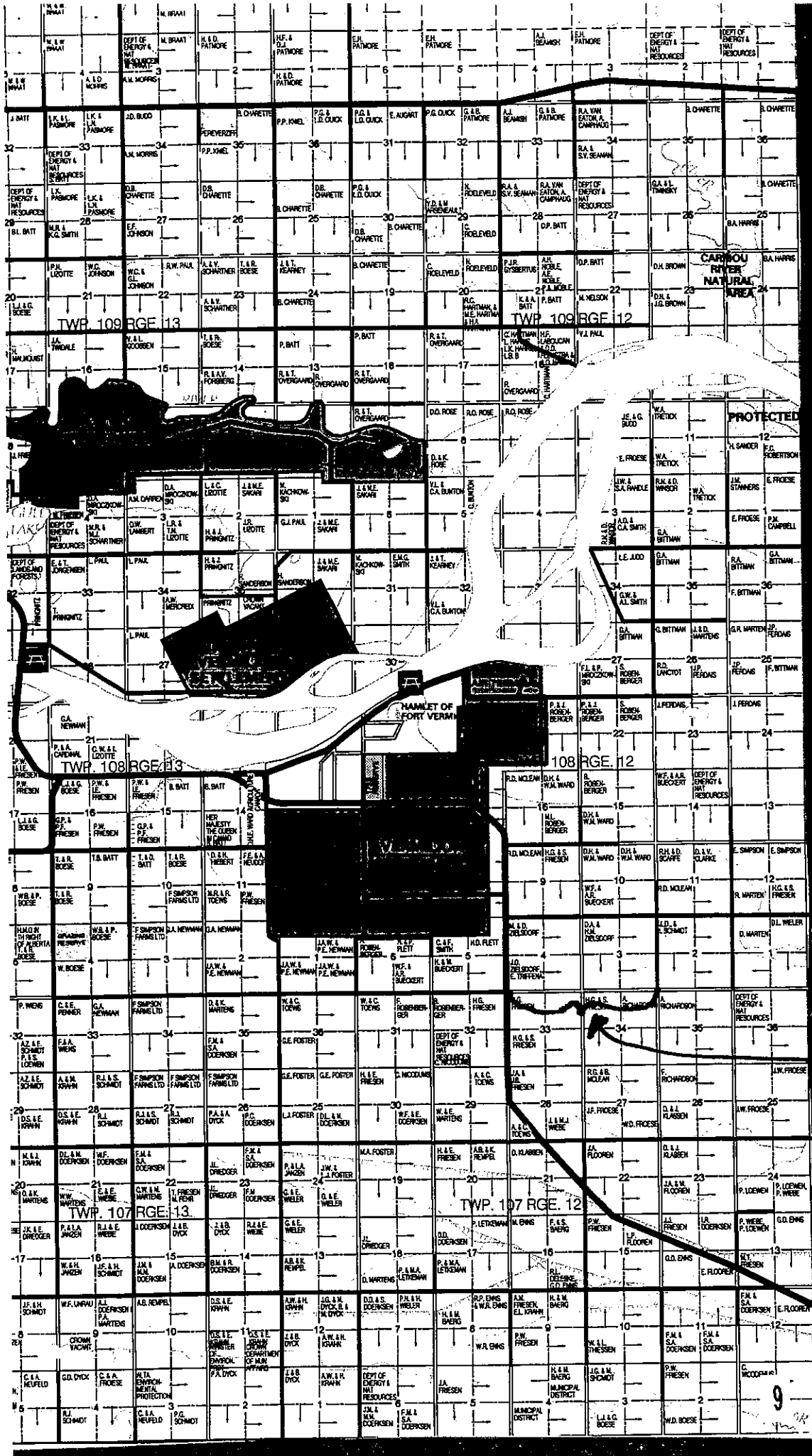
Regards,



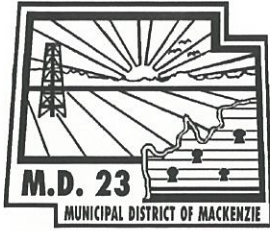
Daryl Zielsdorf

Box 257

Fort Vermilion



Subject
ad
owance



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	September 8, 2004
Presented By:	Paul Driedger Director of Planning, Enforcement & Emergency Services
Title:	Enforcement Services Statistics Report for July 2004
Agenda Item No:	10 c)

BACKGROUND / PROPOSAL:

N/A

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Regular Month End Report.

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That the Enforcement Services statistics reports presented be received as information.

Author: G. Peters	Reviewed: 	C.A.O.:
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MACKENZIE REGIONAL PATROL - MONTHLY REPORT



**July
2004**

Comments:

Regular patrols.

Address animal concerns

Trial.

Summer holidays.

Unightly premises.

ENFORCEMENT STATISTICS	MTD	YTD
Total Number of Charges	13	57
Written/Verbal Warnings	0	4
Provincial	13	56
Municipal	0	1

HOURS OF ACTIVITY	MTD
Patrol Hours	100
Administration	42
Training Hours	0
Total Hours	142

PROVINCIAL STATISTICS	MTD	YTD
Traffic Safety Act	8	29
Rules of the Road Regulations	3	4
Vehicle Equipment Regulations	2	20
Gaming & Liquor Act	0	2
Environment Protection Act	0	0
Other	0	1

REVENUE TO THE MD#23	MTD	YTD
MRP Potential Current Month Fines	2,253	10,268
MRP Fines Paid	3,901	17,128
Other Enforc. Agencies Fines Paid	3,616	15,779
Total Fines Paid	7,517	32,845
Victims Services	971	4,389
Provincial Fine Retention	969	4,244
Other	0	0

MUNICIPAL STATISTICS	MTD	YTD
Animal Control Bylaw	0	0
Off-Highway Bylaw	0	0
Unightly Premise Bylaw	0	0
Clean-up Orders	0	0
Owner Notification Program	0	0
Incident Reports (La Crete)	0	18
Enhanced Policing	33	44
Lot Clean-ups	0	0
Animals Seized	0	10
Other	0	1

OUTSTANDING TO THE MD#23	YTD
MRP Fines Outstanding	22,101
Other Enforcement Agencies Fines Outstanding	10,468
Total Fines Outstanding	32,569

Director's Signature

Planning, Emergency and Enforcement Services

10d)

Director's Report

September 8, 2004

ADMINISTRATION

- Summer staff employment program is completed.

PLANNING

- *Development Activity*
 - Issued 279 development permits to date.
 - *Subdivision Activity*
 - We have received approximately 70 subdivision applications to date.
 - With the new regulations Council approved regarding country residential development it has not slowed the process down, it almost seems that it has sparked more interest.
 - With the large number of development permits and subdivisions the planning department has been extremely busy and having to utilize the summer staff quite a bit for filing and assisting with the permits.
 - *Appeal Hearings*
 - Subdivision Appeal
 - The appeal board upheld a subdivision appeal allowing a vacant parcel out of a quarter section adjacent to the gun range in La Crete.
 - Development Appeal
 - The appeal board heard 3 appeals pertaining to PVO Ltd. against development on NE 18-100-12-W5M.
 - The appeal board denied the appeal against development permit 138-DP-02, thereby allowing the cabins on NE 18-100-12-W5M.
 - The appeal board upheld the appeal on the Stop Order 01-SO-04, thereby allowing the structures on NE 18-100-12-W5M.
 - The appeal board upheld the appeal against development permit 205-DP-04, thereby allowing the cabins on NE 18-100-12-W5M.
 - *Community Planning*
 - We will be looking at updating our community development plans this coming winter.
-

EMERGENCY SERVICES

- *Fire Services*
 - The Fire Services Task Force may have to meet again with the Town of High Level Fire Services to review the Mutual Aid Agreement for emergency aid outside the current 40 km radius fire service contract. This would eliminate having a separate agreement specifically for the regional hazmat unit.

- *Ambulance Services*
 - Northern Lights Health Services Region has retained the consulting firm *IBI Group* to assist with the ground ambulance transition from municipal to health authority.

 - We have scheduled a meeting for September 16th with all ambulance service stakeholders in the region to review the existing ambulance service which will form part of our presentation to the health authority.

- *Communications*
 - Still working with Telus to expand the MIKE system in our region.

ENFORCEMENT SERVICES

- *Enhanced Policing*
 - Working with the province to establish a full time RCMP position for our municipality. We will be continuing with the current enhanced program schedule until the full time position is filled.

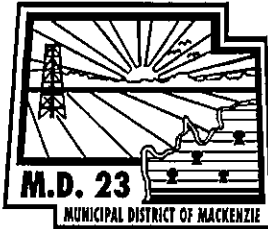
DISASTER SERVICES

- *Municipal Emergency Planning*
 - A meeting has been scheduled for September 24th in Grande Prairie to decide if and how municipalities and agencies within NW AB wish to develop communication options within municipalities/agencies and inter-operational linkages between municipalities and agencies across jurisdictions.

Respectfully submitted,

Paul Driedger





M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	Wednesday, September 8, 2004
Presented By:	Bill Landiuk, Director of Corporate Services
Title:	CAO Recruitment Task Force Terms of Reference
Agenda Item No:	11. a)

BACKGROUND / PROPOSAL:

At the August 24, 2004 meeting, Council struck a task force for the purpose of recruiting a new Chief Administrative Officer to the MD of Mackenzie. Three members were appointed, and held their first meeting on August 26th. Advertisements have been sent to local papers, the Big Deal Bulletin, the Edmonton Journal, AUMA & AAMD&C websites and publications, as well as our own website. The Task Force also developed a Terms of Reference to identify their objective and duties.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The Task Force felt that as Bill Landiuk is the liaison between applicants and the Task Force, it would be appropriate that he be appointed as a member to the task force.

Attached is the draft terms of reference for the CAO Recruitment Task Force.

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION (by originator):

1.
That Bill Landiuk be appointed as a member to the CAO Recruitment Task Force.
2.
That the Terms of Reference for the CAO Recruitment Task Force be adopted as presented.

Author: K. McNeil

Dept.

C.A.O.

**M.D. of Mackenzie
Chief Administrative Officer
Recruitment Task Force**

Terms of Reference

DRAFT

1. Committee Designation:

Municipal District of Mackenzie Chief Administrative Officer (CAO)
Recruitment Task Force

2. CAO Recruitment Task Force Committee Members

The M.D. of Mackenzie CAO Recruitment Task Force shall be comprised of:

- Three Councillors
- Director of Corporate Services

3. Task Force Objective, Scope of Activities, and Duties:

The M.D. of Mackenzie CAO Recruitment Task Force shall:

- Advertise for the position of Chief Administrative Officer with the Municipal District of Mackenzie
- Be responsible to conduct reference checks on all applicants
- Short list the applicants
- Create interview questions
- Negotiate and enter into an employment contract

4. Time Period Necessary for the Committee to Carry Out its Purpose:

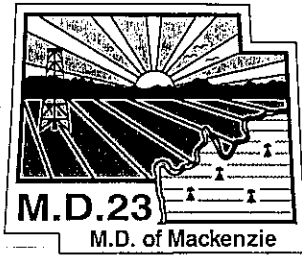
The CAO Recruitment Task Force shall be dissolved upon completion of their objectives.

5. Reporting Structure:

The CAO Recruitment Task Force shall report directly to the M.D. Council through its Council members.

6. CAO Recruitment Task Force Administrative and Financial Support:

- The M.D. of Mackenzie shall provide resource and financial support.
- The M.D. office shall provide meeting space.
- Task Force members shall be reimbursed for their expenses as per the Honorariums and Related Expense Reimbursement Bylaw.



Municipal District of Mackenzie No. 23

Chief Administrative Officer

The Municipal District of Mackenzie is Alberta's largest and most northern municipality. Located in the northwest quadrant of the province and encompassing 12% of Alberta's total landmass, the MD of Mackenzie is a growing, prosperous region with forestry, agricultural, and oil & gas industries driving the economy. Within the boundaries of the Municipal District of Mackenzie are the Hamlets of La Crete, Fort Vermilion, and Zama, as well as a large rural population, which together comprises a total population of 9687 people.

Reporting to Council, the Chief Administrative Officer will provide leadership to all Municipal District of Mackenzie operations. The Chief Administrative Officer will assist and advise Council in directing the overall planning, coordination and control of all municipal operations in accordance with the objectives, policies and plans approved by Council. The Chief Administrative Officer performs the statutory requirements of the Municipal Government Act and other applicable statutory regulations. The Chief Administrative Officer is responsible for an annual budget of approximately \$20 million, and oversees 50 full-time employees.

Applicants must demonstrate a solid understanding of municipal legislation and possess strong leadership, organizational, interpersonal, and communication skills. Preference will be given to candidates possessing a post-secondary education in Public Administration, a CLGM designation, or a related professional designation. Applicants should have successful experience in a senior municipal management capacity with a positive record of working effectively with elected officials; senior officials in government and businesses; volunteer boards and committees; and the public. In addition, the successful candidate must display success in building progressive administrative teams.

The Municipal District of Mackenzie offers a competitive salary, and complete benefit package including moving expenses and a vehicle allowance. Salary will depend on experience and education.

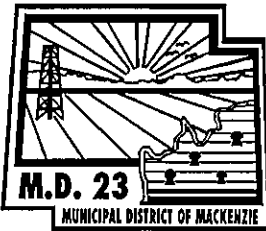
Interested Candidates are asked to submit resumes via e-mail only, complete with salary expectations, by 4:30 p.m. on September 17, 2004 to:

CAO Recruitment Task Force:
blandiuk@md23.ab.ca

Additional information and a brochure may be received upon request by contacting Bill Landiuk, acting CAO, at blandiuk@md23.ab.ca or (780) 927-3718. You may also visit our website at www.md23.ab.ca for a more detailed job advertisement.

We thank all applicants for their interest in this position; however, only those selected for interviews will be contacted.

Personal information submitted will be used for the purpose of determining suitability for this competition only and in accordance with the Freedom of Information and Protection of Privacy Act.



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	September 8, 2004
Presented By:	Harvey Prockiw, Chief Administrative Officer
Title:	High Level Medical Clinic Task Force
Agenda Item No:	11. b)

BACKGROUND / PROPOSAL:

A Task force has been struck to address the issue of a medical clinic in High Level. Along with our three members, the Town of High Level has appointed four members to the task force, and Rainbow Lake will be participating as well.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The first Task Force meeting will be in High Level on September 9, 2004 at 1:00 p.m. The High Level Medical Clinic Task Force will be dealing with many issues surrounding the health care industry; therefore, based on her background in Health, and her interest in it, we are recommending that Barbara Spurgeon be appointed as a member to the Task Force.

COSTS / SOURCE OF FUNDING:

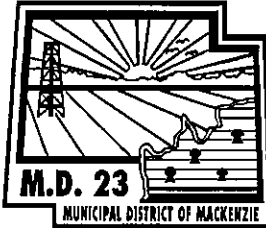
RECOMMENDED ACTION (by originator):

That Barbara Spurgeon be appointed as a member to the High Level Medical Clinic Task Force.

Author: K. McNeil

Dept.

C.A.O.



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	September 8, 2004
Presented By:	Harvey Prockiw, Chief Administrative Officer
Title:	Northwest Health Center Grand Opening
Agenda Item No:	11.c)

BACKGROUND / PROPOSAL:

Northern Lights Health Region has invited Council to celebrate the Grand Opening of the Northwest Health Center in High Level.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The Grand Opening will take place on Wednesday, September 29, 2004
Ceremonies from 11:30 a.m. to 12:15 p.m.
Light Lunch and Entertainment from 12:30 to 1:30 p.m.

COSTS / SOURCE OF FUNDING:

Honorariums and expenses

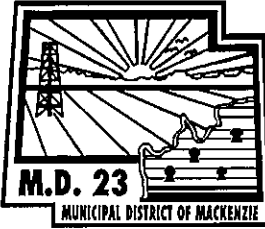
RECOMMENDED ACTION (by originator):

That Council be authorized to attend the grand opening of the Northwest Health Center in High Level on September 29, 2004.

Author: K. McNeil

Dept.

C.A.O.



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	September 8, 2004
Presented By:	Harvey Prockiw, Chief Administrative Officer
Title:	Recycling Council of Alberta 2004 Waste Reduction Conference & AGM
Agenda Item No:	11d)

BACKGROUND / PROPOSAL:

The Recycling Council of Alberta (RCA) is a not-for-profit, non-political organization formed in 1987, and approved as an official charity in 1995. The RCA's mission is to promote and facilitate waste reduction, recycling, and resource conservation in the Province of Alberta. Mountain's of Opportunity' is the RCA's 2004 Fall Conference and Annual General Meeting.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

"Mountains of Opportunity" is scheduled for October 6-8, 2004 in Jasper, Alberta

COSTS / SOURCE OF FUNDING:

Registration prior to September 10 \$375
Late Registration.....\$450
Golf Tournament Fees.....\$120

Honorariums and Expenses.

RECOMMENDED ACTION (by originator):

That the Solid Waste Task Force members be authorized to attend the Recycling Council of Alberta's 2004 Fall Conference and Annual General Meeting in Jasper on October 6-8 2004.




Author: K. McNeil

Dept.

C.A.O.

"Mountains of Opportunity"
Recycling Council of Alberta's 2004 Fall Conference and AGM
October 6-8, 2004
Jasper Park Lodge, Jasper, Alberta

Take me to:

-  [Preliminary Program](#)
 -  [Registration & Accommodation Information](#)
 -  [Our Sponsors to Date](#)
-

WEDNESDAY, October 6 [Top](#)

10:00 am Sir Edmond Hillary Golf Tournament

Golf in Jasper in the Fall. What could be better? Few golf courses in the world match the majesty of the Fairmont Jasper Park Lodge Golf Course – rated #1 golf resort in Canada by *Score Magazine*. Golfers will receive a voucher for lunch on the course.

2:00 pm Tours: Jasper's Waste Management Facilities, Heritage Walking Program

Jasper's new and existing waste management facilities will be toured, including its state-of-the-art wastewater treatment plant, recycling collection and processing facilities, and materials transfer and composting site. Participants will then have the option to experience the beauty and history of Jasper National Park on a short interpretive hike.

3:00 pm Workshop: Alberta's E-Waste Stewardship Program

This workshop will provide an overview of the new program, with focus on key elements such as the role of municipalities including designation of collection points, choosing a recycler, reporting requirements and other program details.

7:00 pm - Reception and Exhibit Viewing

Get to know your fellow conference participants and the Jasper Park Lodge with the added adventure of the *David Thompson Scavenger Hunt*.

THURSDAY, October 7 [Top](#)

8:00 am - Conference Opening and Welcome

9:00 - 10:30 am - PLENARY SESSION: The View from 14,000 Feet

This session will set the stage for subsequent discussions through presentations dealing with the history and current state of solid waste management and reduction.

11:00 am – 12:00 - KEYNOTE ADDRESS: Justin Friesen (The Eco-Kid)

Justin is an environmental educator, accomplished actor and singer. In January, 2002, he launched his own web site www.justinvision.com which he uses to educate others about the environment. In 2002, he was also chosen to be on the Jr. Board for the International Children's Conference on the Environment, held in Victoria, BC, where he was one of two youths selected to attend the World Summit on Sustainable Development in Johannesburg, South Africa. At the Summit, Justin gave a moving speech at the opening plenary in front of the world's leaders.

12:00 - 1:30 pm - Lunch / Recycling Council of Alberta Annual General Meeting

1:30 – 3:00 pm - CONCURRENT SESSIONS:

Huts and Chalets - Construction & Demolition

The momentum continues to grow towards diversion of Construction and Demolition waste, while the adoption of environmental certification standards have brought developers, architects and the construction industry on-side with waste reduction efforts. This session will discuss this movement towards diversion of this formerly ignored waste stream.

Leaving No Trace - Environmental Impacts

Waste reduction is only one component of an overall environmental strategy. We will explore a number of broader environmental initiatives, including eco-tourism and integrated waste management.

3:30 – 5:00 pm - CONCURRENT SESSIONS: *Carabiners & Crampons - Tools of the Trade:*

Rural

Our rural participants will appreciate this session, tailored specifically to their unique challenges and opportunities.

Urban

Issues facing larger urban waste managers will be discussed in this municipally-focused session.

6:30 pm - Banquet & Las Vegas Night

Featuring Rs of Excellence Awards and Casino / Silent Auction

FRIDAY, October 8 [Top](#)

8:45 – 10:15 am - PLENARY SESSION: *Traversing Boundaries*

International trends, as well as developments in other provinces, influence the climate of waste reduction in Alberta. This session will report on Canadian and international program developments.

10:45 – 11:30 am - KEYNOTE ADDRESS: Ray Georgeson (Director of Policy & Evaluation, WRAP United Kingdom)

WRAP was established by the UK Government as an initiative in its Waste

Strategy 2000, to promote sustainable waste management through working to create stable and efficient markets for recycled materials and products, and removing barriers to waste minimisation, reuse and recycling. Ray has been involved in recycling for over twenty years in both voluntary and professional capacities, starting in the early 1980s as a recycling volunteer and campaigner for Friends of the Earth. From 1996-2000 Ray was Executive Director of Waste Watch, a UK NGO working on waste reduction and recycling. He graduated in Urban Policy from Lancaster University in 1989.

11:30 am – 12:00 - WORKING LUNCH

12:00 - 2:00 pm - PLENARY SESSION: *Maps, Compass & GPS* - E-Waste and Other Material Updates

The latest, hottest developments in recycling will be discussed in this closing session, including a focus on Alberta's new e-waste program.

Registration [Top](#)

Fees include sessions and exhibits, as well as scheduled meals, refreshments and entertainment. [Click here to register.](#)

Exhibits

A limited number of exhibit spaces are available. Exhibit fees include one full conference registration - additional staff must register separately.

Accommodations

The Jasper Park Lodge is offering special delegate rates starting at \$149 per night (plus applicable taxes & gratuities), also valid two days prior and after the conference. Please be sure to state the group name "Recycling Council of Alberta" when booking your room. Reservations must be made prior to September 5, 2004 to ensure availability. After this date, reservations will be subject to availability, and higher rates may apply. For reservations, call (780) 852-3301 or 1-800-441-1414. [On-line reservations are also available - please follow this link.](#)

Grassroots and Students

A limited number of grassroots and student sponsorship packages will be available. For further information, contact our office.

APEGGA & SWANA Professional Development Credits

Delegates may apply conference hours towards Association of Professional Engineers, Geologists and Geophysicists of Alberta, as well as Solid Waste Association of North America professional development credits.

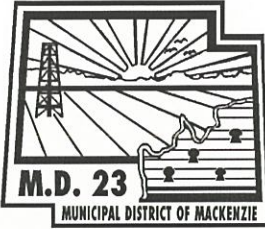
For more information on this or any other feature of the conference, please call (403) 843-6563; fax (403) 843-4156; or e-mail info@recycle.ab.ca.

RCA Conference Registration Form

Please use the form below to register for the 2004 Recycling Council of Alberta Conference "Mountains of Opportunity". We will confirm your registration via email and invoice you for the registration fee within a few business days. The RCA accepts MasterCard and VISA payments - please indicate on the form if you would like us to contact you to process a credit card payment. We do not offer on-line payments at this time.

[Click here to book your accommodation at the Jasper Park Lodge electronically.](#)

Registration Fee	RCA Member	Non-Member
Early registration (before Sept. 10)	\$375	\$475
Late registration	\$450	\$550
Early exhibit space (before Sept. 10)	\$675	\$775
Late exhibit space	\$750	\$850
Golf Tournament Fees	\$120 each	
Additional Banquet tickets <small>(registration includes one ticket)</small>	\$65 each	
<i>GST (7%) R#137345070 applies to all of the above</i>		



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	September 8, 2004
Presented By:	Harvey Prockiw, Chief Administrative Officer
Title:	Travel Alberta Conference
Agenda Item No:	11. e)

BACKGROUND / PROPOSAL:

Explore, Experience, Express, and Expand is the theme of the 2004 Travel Alberta Tourism Industry conference. This conference focuses on ways to improve tourism and speakers share marketing tips for attracting tourists.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The conference is scheduled for November 7 – 9 2004 in Banff, Alberta.

COSTS / SOURCE OF FUNDING:

Honorariums and Expenses

RECOMMENDED ACTION (by originator):

Option 1

That the Councillor appointed as the tourism representative be authorized to attend the Travel Alberta Industry Conference in Banff November 7-9, 2004.

Option 2

That the information on the Travel Alberta Industry Conference be received for information.

Author: *Kucylo*

Dept.

C.A.O.